

For Consideration By	Licensing Sub-Committee
Meeting Date	25 September 2023
Type of Application	Premises Licence
Address of Premises	Abney Chapel, Abney Park, 215 Stoke Newington High Street, London, N16 0LH
Classification	Decision
Ward(s) Affected	Homerton
Group Director	Rickardo Hyatt

1. **Summary**

- 1.1. This is an application for a premises licence to allow authorisation for the provision of late night refreshment, regulated entertainment and sale of alcohol on Monday to Sunday.

2. **Application**

- 2.1. London Borough of Hackney has made an application for a premises licence under section 17 of the Licensing Act 2003.
- 2.2. The applicant is seeking authorisation for the following licensable activities and times:

Plays	Standard Hours: Mon 09:00-23:59 Tue 09:00-23:59 Wed 09:00-23:59 Thu 09:00-23:59 Fri 09:00-23:59 Sat 09:00-23:59 Sun 09:00-23:59
Films	Standard Hours: Mon 09:00-23:59 Tue 09:00-23:59

	<p>Wed 09:00-23:59 Thu 09:00-23:59 Fri 09:00-23:59 Sat 09:00-23:59 Sun 09:00-23:59</p>
Live Music	<p>Standard Hours:</p> <p>Mon 09:00-23:59 Tue 09:00-23:59 Wed 09:00-23:59 Thu 09:00-23:59 Fri 09:00-23:59 Sat 09:00-23:59 Sun 09:00-23:59</p>
Recorded Music	<p>Standard Hours:</p> <p>Mon 09:00-23:59 Tue 09:00-23:59 Wed 09:00-23:59 Thu 09:00-23:59 Fri 09:00-23:59 Sat 09:00-23:59 Sun 09:00-23:59</p>
Performance of Dance	<p>Standard Hours:</p> <p>Mon 09:00-23:59 Tue 09:00-23:59 Wed 09:00-23:59 Thu 09:00-23:59 Fri 09:00-23:59 Sat 09:00-23:59 Sun 09:00-23:59</p>
Anything of a similar description	<p>Standard Hours:</p> <p>Mon 09:00-23:59 Tue 09:00-23:59 Wed 09:00-23:59 Thu 09:00-23:59 Fri 09:00-23:59 Sat 09:00-23:59 Sun 09:00-23:59</p>

Late Night Refreshment	Standard Hours: Mon 23:00-23:59 Tue 23:00-23:59 Wed 23:00-23:59 Thu 23:00-23:59 Fri 23:00-23:59 Sat 23:00-23:59 Sun 23:00-23:59
Supply of Alcohol (On and Off sales)	Standard Hours: Mon 11:00-23:59 Tue 11:00-23:59 Wed 11:00-23:59 Thu 11:00-23:59 Fri 11:00-23:59 Sat 11:00-23:59 Sun 11:00-23:59
The opening hours of the premises	Standard Hours: Mon 08:00-00:30 Tue 08:00-00:30 Wed 08:00-00:30 Thu 08:00-00:30 Fri 08:00-00:30 Sat 08:00-00:30 Sun 08:00-00:30

2.3. The application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below).

3. **Current Status/History**

3.1. The premises is not currently licensed for any activity.

3.2. No temporary event notices have given for this premises in current year.

4. **Representations: Responsible Authorities**

From	Details
Environmental Health Authority (Environmental Protection)	No representation received
Environmental Health Authority (Environmental Enforcement)	No representation received
Environmental Health Authority (Health & Safety)	No representation received

Weights and Measures (Trading Standards)	No representation received
Planning Authority	No representation received
Area Child Protection Officer	No representation received
Fire Authority	No representation received
Police	Have confirmed no representation based on agreed conditions as set out in para 8.1
Licensing Authority (Appendix B)	Representation received on the grounds of The Prevention of Public Nuisance
Health Authority	No representation received

5. **Representations: Other Persons**

From	Details
28 representations received from and on behalf of local residents. (Appendices C1-C28)	Representation received on the grounds of The Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance and The Protection of Children from Harm

6. **Guidance Considerations**

- 6.1. The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

7. **Policy Considerations**

- 7.1. Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.
- 7.2. The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP1 (General Principles), LP2 (Licensing Objectives), LP3 (Core Hours), LP4 (Off Sales of Alcohol) and LP6 (External Areas and Outdoor Events) and LP12 (Cumulative Impact-General) are relevant.

8. **Officer Observations**

- 8.1. If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

Supply of Alcohol(On/Both)

1. No supply of alcohol may be made under the premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. 5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.

5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

- A. a holographic mark or
- B. an ultraviolet feature.

6. The responsible person shall ensure that:
- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - beer or cider: 1/2 pint;
 - gin, rum, vodka or whisky: 25ml or 35ml; and
 - still wine in a glass: 125ml; and
 - a. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - b. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula - $P = D + (D \times V)$ Where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(c) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(d) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence,
or

(iii) the personal licence holder who makes or authorises a supply of

alcohol under such a licence;

(e) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(f) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 8.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub- paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Exhibition of Films

8. Admission of children (under 18) to the exhibition of any film must be restricted in accordance with: -
 - (a) Recommendations made by the film classification body where the film classification body is specified in the licence, or
 - (b) Recommendations made by the licensing authority where the film classification body is not specified in the licence, or the relevant licensing authority has not notified the holder of the licence that this subsection applies to the film in question.

“film classification body” means person('s) designated under s4 of the Video Recordings Act 1984 (c.39).

Door Supervision

9. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

Conditions consistent with the Operating Schedule

10. All events will be pre-booked and have a council representative present to oversee activities and manage the safe operation of the site.

11. All our events will be private or commercial events that go through full vetting during the enquiry stages.
12. All events will be assessed and measures put in place depending on the event on top of the standard operating procedures.
13. An events related risk assessment and public liability insurance will be provided by the organiser.
14. No external people are able to enter the building and all activities onsite will be supervised by the onsite events and security team.
15. Clear restrictions will be in place with regards to operating the spaces, noise and management of the event.
16. The security team onsite for any larger events will monitor the event and its guests and will intervene immediately where required.

Conditions derived from Responsible Authority representations

17. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
18. A staff member from the premises who is conversant with the operation of the CCTV system shall be contactable when the premises are open to the public.
19. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
 - all crimes reported to the venue
 - any complaints received
 - any incidents of disorder
 - any faults in the CCTV system
 - any refusal of the sale of alcohol
 - any visit by a relevant authority or emergency service.
20. There shall be clear and prominent signage asking all customers to leave quietly and respect local residents.
21. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.

22. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
23. All staff engaged in the sale of alcohol shall be fully trained and made aware of the legal requirements relating to underage sales and other legal requirements relating to the sale and supply of alcohol. Such training must take place on a 12 monthly basis and written records of the training must be maintained on the premises for inspection by the Police or Authorities. This training is to include the WAVE (Welfare And Vulnerability Engagement) training.
24. SIA trained security will be employed after 4pm or anytime alcohol is consumed. Their details and the times they started and finished are to be recorded and made available to police or the licensing authority upon request.
25. No open containers, bottles or glasses are to be taken outside except to the designated area.
26. Off sales of alcohol are only to allow drinks to be consumed in the designated outside area, and not to be taken away from the venue.

9. **Reasons for Officer Observations**

- 9.1. Conditions (10) to (16) are derived from the applicant's operating schedule and conditions (17) to (26) are agreed with the Police.

10. **Legal Comments**

- 10.1. The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;
- The Prevention of Crime and Disorder
 - Public Safety
 - Prevention of Public Nuisance
 - The Protection of Children from Harm
- 10.2. It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

11. **Human Rights Act 1998 Implications**

- 11.1. There are implications to;
- **Article 6** – Right to a fair hearing
 - **Article 14** – Not to discriminate
 - Balancing: **Article 1-** Peaceful enjoyment of their possession (i.e. a

licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

12. **Members Decision Making**

12.1. **Option 1**

That the application be refused

12.2. **Option 2**

That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.

13. **Conclusion**

13.1. That Members decide on the application under the Licensing Act 2003.

Appendices:

Appendix A: Application for a premises licence and supporting documents

Appendix B: Representations from responsible authorities

Appendix C: Representations from other persons

Appendix D: Location map

Background documents

Licensing Act 2003

LBH Statement of Licensing Policy

Report Author	Name: Shan Uthayasangar Title: Licensing Officer Email: shan.uthayasangar@hackney.gov.uk Tel: 02083562431
Comments for the Group Director of Finance and Corporate Resources prepared by	Name Title Email Tel
Comments for the Director of Legal, Democratic and Electoral Services prepared by	Name Title Email Tel

Hackney
LA01

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I London Borough of Hackney

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description

**Abney Chapel
Abney Park
215 Stoke Newington High Street
London, N16 0LH**

Post town	London	Postcode	N16 0LH
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Telephone number at premises (if any)	██████████
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Non-domestic rateable value of premises	£ Not operating currently
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Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as appropriate**

- | | | |
|--|--------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |

- iv other (for example a statutory corporation) X
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

M <input checked="" type="checkbox"/> x <input type="checkbox"/> Mr <input type="checkbox"/> <input type="checkbox"/> Mis <input type="checkbox"/> <input type="checkbox"/> Ms <input type="checkbox"/> <input type="checkbox"/>		Other Title (for example, Rev) <input type="checkbox"/>	
Surname		First names	
Date of birth		<input type="checkbox"/> Please tick yes	
Nationality			
Current residential address if different from premises address			
Post town		Postcode	

Daytime contact telephone number	
E-mail address (optional)	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)	

SECOND INDIVIDUAL APPLICANT (if applicable)

M r	<input type="checkbox"/>	Mr s	<input type="checkbox"/>	Mis s	<input type="checkbox"/>	M s	<input type="checkbox"/>	Other Title (for example, Rev)	
Surname					First names				
Date of birth					I am 18 years old or over <input type="checkbox"/> Please tick yes				
Nationality									
Current postal address if different from premises address									
Post town							Postcode		
Daytime contact telephone number									
E-mail address (optional)									
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)									

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name London Borough of Hackney

Address	Hackney Town Hall Mare St London E8 1EA
Registered number (where applicable)	
Description of applicant (for example, partnership, company, unincorporated association etc.)	Local Authority
Telephone number (if any)	██████████
E-mail address (optional)	████████████████████

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
27	06	2023

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Grade II listed ex mortuary chapel, Capacity of 80 people located in Abney Park & Cemetery. Undergoing restoration alongside the rest of the park & cemetery with lottery heritage funding. Mezzanine viewing gallery alongside a ground floor. Toilets located at the back of the building. Venue will be used to generate income to sustain the maintenance and running of itself.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

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What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2) Please tick all that apply

- a) plays (if ticking yes, fill in box A) **yes**
- b) films (if ticking yes, fill in box B) **yes**
- c) indoor sporting events (if ticking yes, fill in box C) **no**
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) **no**
- e) live music (if ticking yes, fill in box E) **yes**
- f) recorded music (if ticking yes, fill in box F) **yes**
- g) performances of dance (if ticking yes, fill in box G) **yes**
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) **yes**

Provision of late night refreshment (if ticking yes, fill in box I) **yes**

Supply of alcohol (if ticking yes, fill in box J) **yes**

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>	
				Outdoors	<input type="checkbox"/>	
Day	Start	Finish		Both	<input type="checkbox"/>	
Mon	09:00	23:59	Please give further details here (please read guidance note 4)			
	09:00	23:59				
Tue	09:00	23:59				
Wed	09:00	23:59		State any seasonal variations for performing plays (please read guidance note 5)		
Thur	09:00	23:59				
Fri	09:00	23:59	Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat	09:00	23:59				
Sun	09:00	23:59				

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	09:00	23:59			
Tue	09:00	23:59			
Wed	09:00	23:59			
Thur	09:00	23:59			
Fri	09:00	23:59			
Sat	09:00	23:59			
Sun	09:00	23:59	State any seasonal variations for the exhibition of films (please read guidance note 5)		
			Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 5)
Tue			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	09:00 -----	23:59 -----	Please give further details here (please read guidance note 4)		
Tue	09:00 -----	23:59 -----			
Wed	09:00 -----	23:59 -----	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	09:00 -----	23:59 -----			
Fri	09:00 -----	23:59 -----	Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	09:00 -----	23:59 -----			
Sun	09:00 -----	23:59 -----			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	09:00	23:59	Please give further details here (please read guidance note 4)		
Tue	09:00	23:59			
Wed	09:00	23:59	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur	09:00	23:59			
Fri	09:00	23:59	Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	09:00	23:59			
Sun	09:00	23:59			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	09:00 -----	23:59 -----	Please give further details here (please read guidance note 4)		
Tue	09:00 -----	23:59 -----			
Wed	09:00 -----	23:59 -----	State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	09:00 -----	23:59 -----			
Fri	09:00 -----	23:59 -----	Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	09:00 -----	23:59 -----			
Sun	09:00 -----	23:59 -----			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing concerts, weddings, performance		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Mon	09:00	23:59		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	09:00	23:59	Please give further details here (please read guidance note 4)		
Wed	09:00	23:59			
Thur	09:00	23:59	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri	09:00	23:59			
Sat	09:00	23:59	Non-standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun	09:00	23:59			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon	23:00	23:59						
Tue	23:00	23:59						
Wed	23:00	23:59				State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	23:00	23:59						
Fri	23:00	23:59						
Sat	23:00	23:59						
Sun	23:00	23:59				Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/> x
Da y	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Mo n	11:00	23:59			
Tu e	11:00	23.59			
We d	11:00	23.59			
Th ur	11.00	23.59			
Fri	11.00	23.59			
Sat	11.00	23.59			
Su n	11.00	23.59			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Stefano Del Core	
Date of birth [REDACTED]	
Address [REDACTED]	
Postcode	[REDACTED]

Personal licence number (if known) [REDACTED]
Issuing licensing authority (if known) [REDACTED]

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	08:00	00:30	
Tue	08:00	00:30	
Wed	08:00	00:30	
Thur	08:00	00:30	Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri	08:00	00:30	

Sat	08:00	00:30	
Sun	08:00	00:30	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The building will undergo full risk assessments to ensure the safe operation of the site. All events will be pre-booked and have a Council Representative present to oversee activities and manage the safe operation of the site. The Hackney Venues team will ensure that the building is at all times up to date on RA's, PPM and operated in a safe and controlled environment. After 4pm or anytime alcohol is consumed SIA trained security will be in attendance. The Venues & Events Coordinators are all personal licence trained.

Any booking will undergo scrutiny prior and risk assessments & insurance documents need to be provided by the client where appropriate.

b) The prevention of crime and disorder

All our events will be private or commercial events that go through full vetting during the enquiry stages. Any inappropriate or concerning events will be denied at this stage and can also be cancelled if we believe the content not to be suitable. Any events that are above 40 people, involve alcohol consumption or pose a higher risk will require security via our Council contracted supplier CIS and clear terms and conditions are lined out for each event. Any disorder on the day will result in the event being closed early.

c) Public safety

All events will be assessed and measures put in place depending on the event on top of the standard operating procedures. Where large numbers or alcohol is provided we will have the Council contracted security guards onsite to control the event. An events related risk assessment and public liability insurance will be provided by the organiser.

No external people are able to enter the building and all activities onsite will be supervised by the onsite events and security team.

d) The prevention of public nuisance

Clear restrictions will be in place with regards to operating the spaces, noise and management of the event. The security team onsite for any larger events will monitor the event and its guests and will intervene immediately where required. Police will be called in case of any escalation which is the worst case scenario. Dispersal Policy will be produced to ensure patrons leave site appropriately and 30 mins prior to licensed cut off all licensable activity will stop to enable staggered exit of guests and ensure they have time to drink up, call taxi's etc

e) The protection of children from harm

Children will generally have to be accommodated by an adult with most of our events being private weddings or Community bookings this is generally well managed. The venue is enclosed which won't allow the public to enter the site during an event. All events will be vetted for suitability and risk assessments will be required. Should concerns arise these need to be mitigated or the event will not go ahead. All caterers serving alcohol have produced personal licences to us kept on file and challenge 25 policy will be enforced. We do not accept birthday parties older than 16 and younger than 35 in any of the Hackney sites due to licensing management.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. x
- I have enclosed the plan of the premises. x
- I have sent copies of this application and the plan to responsible authorities and others where applicable. x
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. x
- I understand that I must now advertise my application. x
- I understand that if I do not comply with the above requirements my application will be rejected. x
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office right to work checking service which confirmed their right to work (please see note 15)
Signature	K.Jacobs
Date	24.03.2023
Capacity	General Manager

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall,

General Notes:

This drawing is copyright and shall not be produced nor used for any other purpose without the written permission of the architect. The contractor shall ensure that all work is carried out in accordance with the dimensions on site. Report any discrepancies, errors or omissions to the architect immediately. The contractor shall ensure that all work is carried out in accordance with the building regulations, and ensure that all works are executed in accordance with the current British Standards and regulations in respect of health and safety.

Revision History:

Rev	Description	Date	Drawn By
B1	Draw Issue	26/03/2020	TA
B2	Stage 4a Issue	22/07/20	TA
B3	Stage 4b Issue	14/08/20	TA
T2	Revision	14/03/2021	TA
C1	Construction Issue	13/03/2021	BS
C2	Draw to avoid issue	17/02/2022	BS

Key

- 30MIN Fire resistant construction
 - FD30S Fire resistant door with smoke seals
 - FD60S Fire resistant door with smoke seals
- Typical details*
- Fire alarm smoke detector beam and sounder
 - Fire alarm heat detector beam and sounder
 - Fire alarm multi (smoke/heat) detector beam and sounder
 - Fire alarm break glass unit
 - Fire alarm beacon and sounder
 - Fire alarm interface unit
 - Fire alarm control panel
 - Access control emergency break glass unit
 - Smoke detector beam type Transmitter
 - Smoke detector beam type Receiver

- ▲ **MEP FIRE ELEMENTS ADDED**
- ▲ **ADDITIONAL NOTES ADDED**
- ▲ **FIRE RESISTANCES PROVISIONALLY UPDATED**

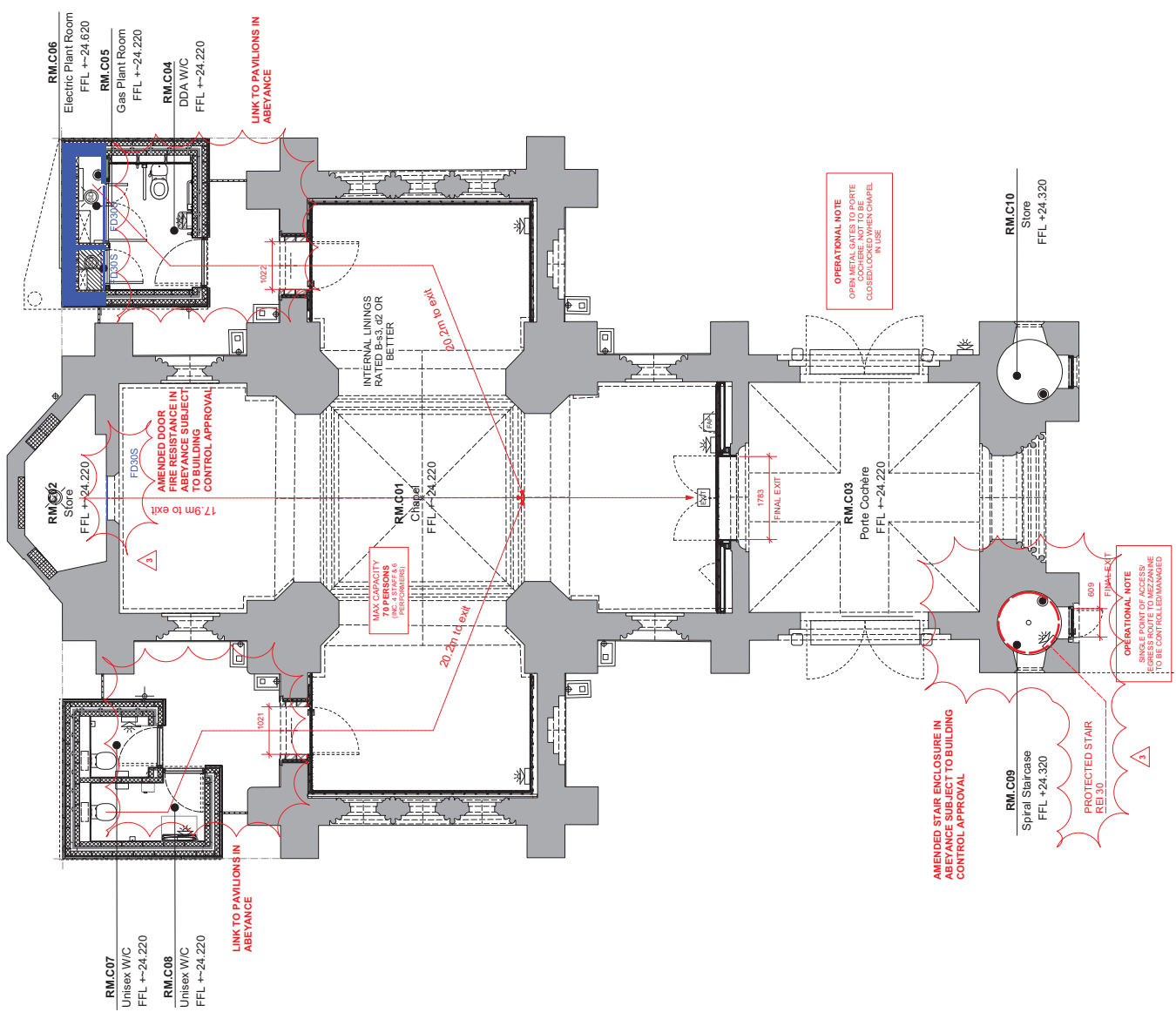
ABNEY CHAPEL - PROPOSED

Scale Bar:

Project: Abney Park Cemetery
 Title: Proposed Chapel Ground Floor Fire Plan
 Scale: 1:50 @A1
 Drawing No: 651_C_308
 Revision: C2

DRAFT

kaner olette
 architects
 1 0192537781 e contacts@kanerolette.co.uk



Dear David,

Thank you for your feedback with regards to the Licence Application for Abney Chapel 215 Stoke Newington High Street.

I am happy to go with your suggestion of LP3 Core Hours as follows;

- Monday to Thursday 08:00 to 23:00
- Friday and Saturday 08:00 to 00:00
- Sunday 10:00 to 22:30

The request for further information on the venue's booking policies

[Hackney Venues](#) has been operating since 2010 and the portfolio of venues includes Grade II* listed buildings located in parks such as Clissold House & The Glass House but we also manage the operation of events within Hackney Town Hall. The venues team strive to keep these buildings open and in good repair, to ensure the facilities remain for our residents to hold their personal and family occasions locally. The income generated from the hires is put back into maintenance and running costs of the buildings so that it remains a sustainable operation for the council.

When we receive enquiries from applicants to hire the spaces, we will ask a number of questions to vet if the event is suitable before we accept the booking and it goes to contract stage.

What the event is

How many expected guests

Whether its open to the public or invite only

If tickets will be sold

How it is advertised

What the activity inside the venue will be

If a birthday party is stated, we ask what age. We will accept any age birthday parties/proms on the basis no alcohol is brought into site, including for adults. We will not accept a birthday party under the age of 35 or a prom should they require alcohol at the event as there is often room for doubt with the ages of attendees, number of guests, a lack of budget for qualified staffing and in our experience, no food provided, which increases the risk of intoxication.

This decision is made based on observing licensing objectives, what is appropriate for a local authority run establishment to host and respect to local residents.

We also do not work with event or music promoters. Venue hire for concerts and theatre as such are accepted as contracted venue hire, and our terms and conditions apply including a decibel limit of 93 and only using an approved caterer for refreshment/alcohol.

Abney Chapel is going to be 50-80 persons capacity venue (awaiting official capacity via a fire risk assessment), although there are hopes from some that it will be popular for music performances the likeliness is that it will not be due to financial viability. For someone to put this on there is the cost of hire, cleaning, security, performers, AV equipment/instruments, furniture hire & refreshment to consider and this will likely supersede the ticket price income for such a low number of possible attendees. So while we welcome music events within our terms and conditions and there will be a handful, it is not likely to be often.

There is no inbuilt PA system, unless a hirer brings it in themselves we have a bluetooth speaker appropriate for background music only. As mentioned decibel level at the venues is set at 93, and this is monitored by the council officer onsite with a device.

The types of events that work well within our venues and where most of our marketing is aimed at are; community events such as yoga, antenatal class & training. Private occasions such as wedding ceremonies, receptions, bar mitzvah, wakes and celebrations of life. Corporate hire such as away days & conferences. Having taken what we regularly are booked for across the other venues into consideration it is likely that only 2-3 at maximum nights a week in the summer will likely be booked past 5pm.

Hire is only ever for inside the premises and never outside. On a sunny day it is appropriate to let guests spill outside into immediate and designated areas with perhaps a glass of prosecco after a wedding ceremony, however no music or service of alcohol is permitted outside ever and drinks are not taken outside in the evening. All activity outside of the venue itself must go through the outdoor events process with the [parks team](#) and bears no relevance to this licence application.

SIA trained security guards, from the council's contract CIS security are mandatory for all events past 4pm and all events that have alcohol. The gates of the park are locked when the sun goes down and as per Clissold Park, the security will need to lock and unlock to let people out. Gates do not remain open during events.

A representative from the venues team is on site at all of our venues throughout the duration of hire and is there 1 hour before and 1 hour after. All of the venues team are personal licence holders apart from a few new members of the team who are in the process of applying for the card but they have been and completed the BIIAB personal licence course.

Please find a [copy of our T&Cs](#) & [dispersal policy](#) which demonstrates the care and regard we take for licensing, residents and the local area for events.

If you would like any further information do not hesitate to ask

Kimberley Jacobs

Dear Residents and Local Organisations,

Thank you for your interest and feedback with regards to the premises licence application for Abney Chapel N16 0LH.

I appreciate there is some concern for those of you who live locally with regards to public nuisance from events within The Chapel, however I write to assure you that the addition of the Hackney Venues team and events operation within the Chapel will provide a welcome presence in the Park and I hope to alleviate some of your concerns with this letter.

Hackney Venues Team background

The Venues team established in 2010, started the hire operation of Stoke Newington Town Hall after its renovation. It then saw the addition of Hackney Town Hall in 2012 and Clissold House in 2016, and most recently The Glass House in Springfield Park since it opened in 2021. Our goals and purpose are to ensure that these amazing spaces within the borough remain open and maintained for our residents and beyond to use for celebrations, personal occasions, cultural enrichment and training/education purposes. By selling the spaces for hire we generate income which goes back into the running costs and maintenance of these venues thus creating a sustainable operation.

We are a team of 8 and have years of expertise and experience between us running events and all the logistics surrounding them, including operating within public parks.

Hackney Venues Operation

The majority of events that we have are weddings, wakes, bar mitzvah, training, antenatal class, exercise class and team away days. Based on this there is slim to none chance that we will utilise the full licensing hours applied for, more likely we can expect activity after 5pm at a maximum of 2-3 times per week. However the daily licence offers us the flexibility to be available on the day the hirer prefers.

There is respect for managing all licensing objectives including preventing public nuisance and measures are taken to ensure that this happens. For example security is mandatory at all events past 4pm, at any events regardless of time that have external suppliers or any events again regardless of time that are providing alcohol. Our security contract has been in place since 2013 so we have trusted and consistent personnel who know the venues, licensing requirements and our parks. The venues all have a maximum decibel limit consistent at 93 and is monitored throughout the event either by a phone app or inbuilt system depending on venue infrastructure, and as standard windows and doors are all closed from 9pm onwards. We do not operate outside of the venue and in the park at all and all activity taking place is strictly inside. If the weather is pleasant we allow guests to consume their drinks outside, in a designated area which will be covered by CCTV. This will only be in daylight hours and well before 9pm, again supervised by security. The venues team itself does not sell alcohol or run bars, instead we operate a fixed list of caterers who are tried and tested professionals. They submit insurance, licensing and risk assessment documents and also sign agreements with us that they will remove all their waste from the site and operate within the venue's guidelines. A representative from the venues team is on site throughout to oversee all activity and provide direction where needed. We hope to build a relationship with the on site cafe operator to provide event catering to guests at The Chapel. We also have a dispersal policy which is clear guidance on how we evacuate guests from the area with minimal disruption to residents and local people. This starts with music

and drinks service ending and lights up 30 minutes before leave time so that the exit is gradual and there are no crowds of people noisily leaving at once. It also includes displaying clear instructions for local taxi firms, bus routes and last train times from Stoke Newington station.

I have directly addressed some of the points raised below to clear up any confusion and provide reassurance.

1. Unsafe pavements - As part of the restoration project there will be safe and lit pathways to and from The Chapel from Stoke Newington High Street.
2. Public Toilets - There will be 1 public toilet, adjoined to the new cafe space and this will be locked and closed at the same time as the cafe. The Chapel has its own toilets, only accessible from inside.
3. Park open after dark - The park will still be locked and closed at the usual times. SIA trained security will open and close the gates as needed to let event attendees out at the end of an event and at no time will be left open after dark. This is a similar operation to what we do at Clissold Park and has worked well since 2016.
4. Venue capacity - The venue capacity is approximately somewhere between 50-80 persons (to be confirmed by a fire risk assessment) and any events will be limited to this number, references to 500 were not made by us the applicant and appear to be part of the standard licence paperwork.
5. Outdoor Park activity and noise - The premises licence applied for permits only events inside The Chapel. There will be no event activity including music outside of the building from the venue's team. Previous references to noise disturbance from events were not held or managed by the council and were at a time where there were no windows on the building meaning it would have had more of an impact on residents nearby. Every effort is made by us to ensure that residents are not disturbed by events which I have detailed above.
6. Risk of increased crime - With a higher density of people in Abney Park from the new cafe, workshop spaces and the chapel it will result in a more consistent presence of many potential 'guardians' and will result in deterring and reducing some of the anti-social behaviour. The presence of SIA trained security & council staff at events alongside CCTV outside will also ensure that any potential risk of crime directly from events is managed.
7. Respect for cemetery & biodiversity - Event activity will be inside so we do not foresee this to be an issue. Ashtrays and bins will be provided and hirers or external suppliers will be required to take their waste away with them, this is stated in hire T&Cs and enforced by council representatives on site. The war memorial will be barriered off during event hire periods with signage surrounding the venue stating there is a no photography policy featuring any tombstones. A bat emergence survey and ecological appraisal has been undertaken for the whole project and liaison throughout has taken place with greenspace ecology. There is a bat licence in place and although no evidence of bat roosting was found inside the chapel a 'bat loft' has been installed which means they can enter the roof void without the threat of artificial lighting. The path lighting leading to the chapel has deliberately been kept at low level with the avoidance of uplighting any vegetation.
8. Off licence - The off licence is to permit event attendees to take their drinks outside on a sunny day. Drinks can only be consumed outside in a specific designated area within the immediate vicinity of The Chapel, supervised by SIA security and covered

by CCTV points. Under no circumstances will drinks be served outside or leave the vicinity of the chapel and this as a policy will only be in daylight hours.

Abney Chapel is part of the overall restoration project within Abney Park & Cemetery and you can find more information here on the project <https://abneypark.org/whats-happening>
For more information on Hackney Venues please see here - www.hackneyvenues.com

Please feel free to contact me if you have any further questions.

Kind regards

Kimberley Jacobs

kimberley.jacobs@hackney.gov.uk

Outside area and Customer Dispersal Policy for Managers, Staff and Security

Outdoor smoking

Smoking will be permitted in the designated area only. Ashtrays will be provided which will be emptied into general waste bins at the end of the evening. The security and the council officer onsite will check the area for any cigarette butts and other litter generated and ensure they are put into bins.

Drinks outside

Drinks served inside the venue can be consumed outside during daylight hours, in the designated area only. No drinks can be sold or served outside of the chapel. SIA trained security officers will manage the designated area which will be directly outside the chapel to ensure that drinks do not leave this vicinity. The war memorial opposite will be clearly signed with no entry and tenna barriers will be in place. SIA trained security will always remain on the entry point throughout.

Customer Dispersal

On the evaluation of our customers waiting for transport outside the premises, we implement a soft closure policy that will minimise any noise disturbance that our neighbours may be subjected to, and give adequate time inside the venue to stagger leaving and plan the journey home.

For the then final 30 minutes of an evening, we stop all licensable activity and turn the lights on allowing customers to compose themselves, think about & plan their journey home while they're still inside the premises. If customers require transport or taxi information, we direct them to the signage displayed by the main entrance advertising the local taxi firm. Upon soft closure a member of the security team will be by the high street entrance gate to unlock it, another security guard will then escort guests through the park, on the lit path towards the high street exit where they can meet taxis and readily use public transport to leave the area. The gate will be locked by security when guests have left.

Any complaints from the public must be evaluated immediately by the duty manager. The duty manager should request their contact details and note down along with the complaint and pass on to the DPS / General Manager for investigation.

In summary the following measures must be in place on any given event day;

*Ensure that no customers leave the premises with their drinks after sundown.

*Provide taxi details, train times and bus routes to customers by way of signage and verbal communication from staff to customers. Taxis stop just outside the park. Address to be provided is:

215 Stoke Newington High St, London N16 0LH

*Allow extra time for drinking up and clearing out, by ending licensable activity 30 mins prior to the end. Customers therefore leave the premises over a longer period of time. This should minimise the congregation of crowds outside the Premises

*Security to ensure customers do not leave the designated area after sundown unless they are leaving the park and facilitate the dispersal of these customers.



Holding an event with Hackney Venues

Venue Operations

- Please speak to your event coordinator about exact timings for your chosen venue. Your booking window should include any set up and break down times. Rooms booked at The Tomlinson Centre can be set up to your requirements. Please let the Admin Team know when you book.
- All music and alcohol provision will cease half an hour before the licensed cut off time
- All guests must vacate the venue by the licensed cut off time
- Before 5pm Monday-Friday there can be no amplification in the Atrium at Hackney Town Hall
- The outdoor terrace at The Glass House closes at 9pm
- Your hire in Clissold House, The Glass House & The Chapel is limited to inside the building and includes no areas of the park.
- The venue must be returned to us in the same way it was given, with all waste and items removed and taken off site.
- The Tomlinson Centre operates with a full day or half day session between 8.30am and 4.30pm. Staggered arrival times may be allocated to bookings to manage the flow of attendees efficiently.

Event Management

- Each event which has external suppliers will be allocated an event coordinator with whom you will have a logistics meeting with a minimum of four weeks prior to your event date
- Your event coordinator will be allocated six months prior, we aim for your event coordinator to be there on the day however due to operational circumstances this may need to be handed over to another member of the team, your event coordinator may change at any point
- The event coordinator is there to uphold the licence requirements; to keep the building in good repair; deal with any venue related issues that may occur and manage the venue's staff.
- The event coordinator is not responsible for decorating, wedding planning, ushering or managing guests and suppliers.
- The event coordinator will require a floor plan, running order of timings and the contact details for suppliers four weeks prior to the event however final changes to floor plans can be done 7 working days prior to your event.

Client's responsibilities

- No decorations are to be stuck, pinned, hung, stapled or taped to any fixture or furniture
- No use of confetti cannons, smoke machines, helium balloons, fresh rose petals or open flamed candles
- All of the venues tables used (not kitchen tables) must be covered with linen
- All cables running across floors must be made safe with rubber matting no tape is permitted unless it is specifically magnetic tape.
- Please do not wedge open any fire doors and keep all walkways and fire exits clear.



CLISSOLD HOUSE



STOKE NEWINGTON TOWN HALL



HACKNEY TOWN HALL



THE GLASS HOUSE



THE CHAPEL

- Public liability insurance should be purchased to cover your event to the value of £5 million. The Tomlinson centre being a lower risk operation is a minimum of £2 million.
- All electrical equipment must be PAT tested and The Tomlinson Centre does not permit external equipment brought into the venue without prior permission.
- No children under 18 are allowed behind the bar or in the kitchen. The Tomlinson Centre kitchen is not to be used by external visitors or caterers.

Internal Hirers

- All cancellations will be charged in full with less than 28 days notice. Catering will also be charged in full with less than 14 days notice.
- VAT and external invoicing. Internal hire is not subject to VAT and you are not permitted to invoice internal hire rates and VAT exemption to any external organisation.
- It is against council policy to use single use plastics at events, please ensure your caterers and suppliers are aware of this.
- Floor plans and catering requests are final 7 days prior to the event and cannot be amended after this time
- At the Tomlinson Centre we reserve the right to change any specific room offered to the customer for either booking logistics or building maintenance reasons, and will select an alternate room of equal size or larger as replacement.

Access

- The agreed Set-up time gives access to you and your event suppliers (caterers, AV, decorators, florists). Note that no external food and drink can be brought into The Tomlinson Centre as we have an on-site catering team
- Deliveries of items may only occur outside these times with written consent from the event coordinator
- The venue offers 1 hour breakdown time after guests have left, free of charge for minimum hires who have external suppliers, however security charges still apply.
- Your suppliers and guests may only arrive from the agreed contracted event start time
- Guests arriving earlier than this will not be given access to the building

Setup

- The venues furniture team will set up the venue's furniture to your floor plan specifications which should be supplied at latest 7 working days prior to the event
- Please speak to your event manager for available furniture in each venue
- Should alternative furniture be required, please speak to the event manager for supplier options
- Please note that the maximum capacities are based on the exact layout. Should additional furniture or elements be added, the capacity will decrease accordingly
- Resets in the middle of the event are not advised however can be facilitated in some circumstances. Please speak to your event manager to discuss options. Please note that additional costs will apply for the reset team
- No furniture is permitted to be moved by you or your suppliers
- Only ceremony chairs are included in The Chapel.



CLISSOLD
HOUSE



STOKE NEWINGTON
TOWN HALL



HACKNEY
TOWN HALL



THE GLASS HOUSE



THE CHAPEL

Catering & Suppliers

- We operate a fixed list of caterers that the client must choose from. **Catering by the client, a non-accredited supplier or family members is therefore not possible**
- There may be exceptions if a regional cuisine is required that our list does not include. Please note that in these cases the said caterer must go through the accreditation process and a buy-out fee of £500 + VAT applies to you the hirer. Risk assessments, PAT test proof for electrical items and public liability insurance must be received 8 weeks prior to the event date. No frying of any kind or gas is permitted.
- Our kitchens are service-only kitchens and have no equipment in them other than running water and electricity
- All rubbish and food waste must be removed from the venue and taken away at the end of your event and all areas, both front and back of house, must be fully cleaned and left in the state in which they were found. Caterer or client must provide cleaning materials and waste sacks.
- Alcohol will stop being served 30 minutes prior to the event ending
- Service staff is mandatory on every event that has hot food and or alcohol
- All events with alcohol require proof of a personal licence holder prior to the event to oversee the service of this
- The Tomlinson Centre has an inhouse catering partner and no external refreshment can be brought into this venue unless agreed in writing with management.
- Catering orders in the Tomlinson Centre must be provided at the time of booking by approximation, and final confirmation on numbers provided no later than 7 days prior to the event. In the event of a cancellation less than 14 days notice the approximate number for catering will be charged in full

Parking

- There is no guest parking at any venue
- Each venue can offer 2 x spaces for blue badge holders with the exception of the Tomlinson Centre
- For events at Hackney Town Hall's Assembly rooms, we provide four spaces for suppliers, registration details for which are required by the events manager 7 days prior to the event
- There is no supplier parking at Clissold House however set delivery drop off / pick up times are 08:00 - 10:00 or 12:00 - 14:00, Monday - Friday. These are the only permitted times for driving within the park, your event manager will send you driving instructions at the four week planning meeting
- There are 2 x supplier parking spaces available at The Glass House
- There is no access by vehicle inside of Abney Park & Cemetery to access The Chapel.

Audio Visual at Hackney Town Hall

- Bluetooth portable speaker available to use for ceremonies and events
- DJs, bands and other entertainment must bring their own PA system & speakers - Risk Assessments, Public liability insurance and PAT certificates are required from all suppliers 4 weeks before the event date.
- Amplified sound must be connected to our noise limiter that is set at 93db in the assembly rooms. Atrium events the sound limit is 85db after 5pm Monday-Friday and all day Saturday & Sunday. No amplification is possible before 5pm Monday-Friday nor the use of loud acoustic instruments such as saxophone/brass



bands. If you need further clarification please do not hesitate to contact the venues team specifically around this point.

- All other AV requirements should be discussed with the venues team at the stage of booking or coordination.

Audio Visual at Clissold House/ The Glass House/The Chapel

- Bluetooth portable speaker available to use for ceremonies and events
- DJs, bands and other entertainment must bring their own PA system - Risk Assessments, Public liability insurance & PAT certificates are required from all suppliers 4 weeks prior to the event date.
- No amplified live music is permitted outdoors at The Glass House, Clissold House or The Chapel
- The sound limit is 93db and this will be monitored on events by the events coordinator
- All other AV requirements should be discussed with the venues team at the stage of booking or coordination.

Audio Visual at The Tomlinson Centre

- This venue has a large range of in situ equipment. AV requirements should be discussed with the venues team at the stage of booking or coordination to ensure availability on the day.
- Any specific digital provision which will require an AV Technician for support must be booked separately at least one week in advance of any booking

Damage and Insurance

- A £1,000 (Stoke Newington Town Hall, Hackney Town Hall) / £500 (Clissold House, The Glass House & The Chapel) damage deposit is required for all events which covers damage, loss or costs incurred by the venue. Please see our T&Cs for full details
- Damage deposits can also be used for additional cleaning if the venue is left with waste and also to cover staff and venue hire costs should the event or breakdown overrun.
- Public liability insurance of £5 million is required for all events and must be sent to the event team at least one month before the event date. For Tomlinson Centre events insurance can be to the value of £2 million

TERMS AND CONDITIONS FOR HOSTING AN EVENT IN

Hackney Town Hall / Clissold House / The Glass House/ The Chapel/The Tomlinson Centre

1. Introduction

- 1.1 These terms and conditions apply to the hire of the Venue by you.



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2. Definitions

- 2.1 “**Booking Deposit**” means that part of the Hire Fee which is payable to the Council in order to secure the booking. The Booking Deposit is non-refundable.
- “**Contract**” means the contract between you and the Council for the hire of the Venue.
- “**Council**” means the Mayor and Burgesses of the London Borough of Hackney.
- “**Due Date**” means twenty eight (28) days prior to the Event or such other date as the Council shall notify you as being the “Due Date” under this Contract.
- “**Event**” means the purpose for which the Venue has been booked. Any variation of the Event must be agreed by the Council and you unless the change is necessary to comply with safety or other statutory requirements, then the Council may make changes without notice to you.
- “**Events Officer**” means the person, for the time being appointed by the Council, to supervise the hire at the Venue. The Events Officer has the authority of the Council to enforce the Contract and to represent the Council in relation to the hire of the Venue.
- “**Hire Fee**” means the amount you must pay the Council to hire the Venue.
- “**Hire Period**” means the period for which you have hired the Venue, including any time prior to and after the Event required for setting or clearing up;
- “**Letter of Confirmation**” means the letter sent to you by the Council confirming your application has been accepted.
- “**Patrons**” is any person, form or company who attends the event at the invitation of you or any other person attending the event in whatever capacity.
- “**Damage Deposit**” means the sum payable to the Council to cover any loss or damage to the Venue arising from your hire of the Venue, including, without limitation, any incidents arising from noise at the Venue.
- “**Venue**” means the space booked for the Event, as specified on the application form, and includes the immediate surrounding area including public highway or other land in the ownership, or control, of the Council open to the public or as detailed on the application form.
- “**you**” means the individual or organisation which is hiring the Venue for the Event.

3. Enquiries

- 3.1 Enquiries from charities must include a registered charity number.
- 3.2 All official paperwork must be made out to the individual or organisation which is personally going to use the Venue. The booking is personal to you and you may not transfer or sublet the booking to any other person without the prior written consent of the Council.
- 3.3 When deciding whether to accept your enquiry, the Council will consider whether your proposed Event complies with:
- (a) the terms of the Council’s premises licence and the objectives of the Licensing Act 2003;
 - (b) the Council’s relevant policies and procedures, particularly as set out in this document;
 - (c) relevant statutes, regulations and other laws applicable to the hiring; and
 - (d) equalities requirements, including consideration of whether there will be or whether there is likely to be discrimination on the grounds of race, gender, sexual orientation, religion or age.
- 3.4 You will on request by the Council produce to the Events Manager copies and/or full details of any film, photographs, pictures or other representations to be exhibited during the Event. You will also produce upon



request by the Council copies and/or details of the programme and/or any advertising material relating to the Event.

- 3.5 The Council reserves the right to refuse any enquiry made for hire of the Venue and shall not be liable for any costs of making an enquiry which is subsequently refused.

4. Confirmation

- 4.1 If the Council decides to accept your event, you will pay a non refundable Booking Deposit of 33% of the Hire Fee.
- 4.2 The Contract comes into effect at the time your signed terms and conditions are received by the event team, and not at any earlier time.

5. Indemnity

- 5.1 You shall fully and promptly indemnify the Council against all actions, proceedings, costs, claims, liabilities, demands, losses, damages and expenses suffered or incurred by the Council or any other person as a consequence (direct or indirect) of or in connection with any breach of or default by you under this Contract or your performance or non-performance of this Contract.

6. Payment

- 6.1 **Booking Deposit:** Once your application has been accepted you must pay a non refundable deposit of 33% of the Hire Fee to secure the booking (external events only). This Booking Deposit also covers any costs incurred by the Council in the event of cancellation of the booking. The balance of the Hire Fee is payable as set out in Clause 6.2 below

- 6.2 **Hire Fee:** You will be sent an invoice for the balance of the Hire Fee and the Damage Deposit no less than forty two (42) days prior to the Event. This must be paid to the Council by the Due Date. The Council may cancel your booking if the Hire Fee is not paid on time. Internal clients will be sent an invoice for the full balance of the Hire Fee no less than forty two (42) days prior to the Event.

- 6.3 **Damage Deposit:** In addition to the Hire Fee you must pay a Damage Deposit of at least one thousand pounds (£1,000) for the Town Halls or five hundred pounds (£500) for Clissold House, The Glass House & Abney Chapel. Depending on the nature of the proposed Event, the amount of the Damage Deposit may be increased at the Council's discretion. The Council will return the Damage Deposit to you, via the method of original payment (by cheque if made by bank transfer), within twenty-eight (28) days after the Event, provided that there has been no damage, loss or cost incurred by the Council arising from the Event. In the event of any such damage, loss or cost incurred, the Council will be entitled to deduct the sum of such damage, loss or cost from the Damage Deposit and return the balance to you, via the method of original payment (by cheque if made by bank transfer). If the damage repair costs exceed the £1,000 or agreed Damage Deposit the hirer will be liable for all excess cost incurred by the Council arising from the repair.

Damage Deposits are not charged for internal events however in the event of any damage, loss or cost incurred, the Council will be entitled to deduct the sum of such damage, loss or cost from the Budget Holder assigned to the event.

- 6.4 **Value Added Tax (VAT) and other Statutory Charges:** You will be responsible for paying any VAT and other statutory charges that may be chargeable on any payments for or arising out of the nature of the Event.

- 6.5 **Cheques:** Cheques should be made payable to the "London Borough of Hackney" and sent to Chief Cashier, Cashiers Office, 2 Hillman Street, London, E8 1FB

- 6.6 The Council reserves the right to charge interest at 4% above the Bank of England base rate pending at the time in relation to any outstanding sums due to the Council under this Contract.



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6.7 CedAr Override Authorise Name and Cost Code must be provided upon application for all internal venue hire and cancellation of venue hire with less than 28 days notice will still be charged for at the full hire fee. Cancellation of catering will be charged in full with less than 14 days notice.

7. Use of the Venue

7.1 Care of the Venue

Any costs, losses, damages, claims or expenses incurred by any Patron or any outside contractor hired by you shall be your responsibility and you agree to indemnify and hold harmless the Council from all claims and actions arising against it as a result thereof.

7.1.1 You must at all times during the Hire Period take good care of the Venue. You will be responsible for any damage to the Venue or any part of it, or any equipment or other property of the Council within the Venue, or in the area surrounding the Venue, caused as a result of the Event.

7.1.2 You must not do, or permit others to do, any of the following without the prior written consent of the Council:

- (a) remove or obscure Council notices or placards which may be displayed in or on the Venue;
- (b) damage or attach anything to any furniture or structures at the Venue;
- (c) create any holes or markings in or on, or cause any damage to the Venue's walls, ceilings or any items of furniture at the Venue;
- (d) make any changes to the layout or decoration of the Venue;
- (e) bring, place or erect any sign, furniture, fitting or structure or place or fix any additional or decorative lighting in or on any parts of the Venue; or
- (f) bring into the Venue:
 - (i) any article or substance of an inflammable or explosive nature or that produces an offensive smell, or CFC; or
 - (ii) any oil, gas or other such appliances
 - (iii) confetti cannons, helium balloons, rose petals, smoke machines.

7.1.3 It is your responsibility to ensure that no noise nuisance is caused to occupiers of properties surrounding the Venue or users of the immediate surrounding area of the Venue.

7.1.4 The Council will enforce a maximum noise level (93 decibels) and cut off points in line with current best practices in noise monitoring and enforcement legislation. It is your responsibility to ensure that the noise level does not exceed these limits. If cut-off points are reached, this will affect power supplies to the venue and can take up to 10 minutes to re-set.

7.1.5 If the Event continues after licensed hours the Hirer shall pay to the Council the costs involved in ensuring that the Event ends as soon as possible after such time. A Temporary Event Notice for extended hours can be applied for and will be charged per hour

7.2 Litter/Waste Management

7.2.1 It is your responsibility to ensure that the Venue is left clear of all litter and rubbish, food and drink waste at the end of the Hire Period. You are responsible for ensuring that no litter or rubbish is spread from the Venue to the surrounding area.

7.2.2 You must ensure that the Venue is regularly cleared of litter and that sufficient bins or skips are made available. Should the Venue not be cleaned to the satisfaction of the Events Officer, you may be liable to pay a further charge to cover the cost of any necessary cleaning and clearing of the Venue. Where appropriate such charge will be deducted from your Damage Deposit.



- 7.2.3 It is your responsibility to ensure that no litter or rubbish is left at the Venue after the Hire Period and all plastic sacks/skips used to collect rubbish or litter are placed in designated areas as instructed by the Events Officer.
- 7.2.4 You shall ensure that any unwanted liquids are removed from the Venue and not disposed of into the sewage system or on the Venue.

7.3 Vehicles

- 7.3.1 There are no vehicle parking facilities at the Venues (other than four spaces for suppliers for Town Hall bookings only). Patrons should be advised to use alternative means of transport to attend the Event.
- 7.3.2 Only vehicles which have been granted permission by the Events Officer prior to the Event will be allowed access to the Venue during the Hire Period for drop off and pick up only. Limited disabled parking will be available with prior notice for Town Hall hire only.

7.4 Entry and Access

- 7.4.1 It is your responsibility to ensure that Patrons do not block the pavement outside the Venue and that pedestrians are allowed access along any public footpath located inside and outside the Venue. You shall ensure that during the Hire Period Patrons do not enter onto any part of the Council's property other than the Venue.
- 7.4.2 You may be required to refuse admission to or remove/evict any person from the Venue and the Council shall not be liable for any loss or damage suffered by you as a result of or arising out of this requirement.
- 7.4.3 It is your responsibility to ensure that the exit of Patrons from the Venue does not cause a disruption or inconvenience to the local area.
- 7.4.4 You shall be responsible for maintaining good order at the Venue at all times. The Council will employ a minimum number of door supervisors for this purpose; this is at an additional cost of the hirer.
The Council has the right to request extra security, above the minimum required, at an additional cost to the client, if the event warrants this.
Attendee numbers must be confirmed at least five (5) working days prior to the event.

7.5 Smoking

- 7.5.1 No smoking is permitted anywhere inside at the Venue. It is your responsibility to ensure that Patrons do not smoke anywhere at the Venue where smoking is prohibited.

7.6 Capacity

- 7.6.1 Depending on the nature of the proposed Event, the Council may impose additional restrictions on the capacity of the Venue.
- 7.6.2 It is your responsibility to ensure that the number of Patrons does not exceed the maximum capacity of the hired part of the Venue. If capacity is exceeded Patrons will be required to leave the Venue immediately.
- 7.6.3 If your event falls within restrictions of social distancing measures due to the Covid-19 pandemic then capacities will be amended accordingly following government guidelines and the Council's internal risk assessments per venue, per room. The Council's internal risk assessment's set the venue capacity and this will be communicated via the Events Officer. Maximum capacities may have to be reduced based on current government guidelines relating to social distancing due to Covid-19 as well as internal Health & Safety Risk Assessments. Please speak to your Event Manager for guidance and current capacities.



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7.7 Ticket sales

7.7.1 Tickets to the Event to be sold on the door of the Venue must be covered by the hirers insurance, proof of which must be submitted to the Events Officer prior to the event.

The hirer is responsible for all staffing of the box office and for queue management.

A proof copy of the ticket must be submitted to the Events Officer prior to printing for authorisation.

The hirer must confirm with the venue where and how all tickets are sold for an event.

LBH accepts no responsibility for any cash/ sales on the premises.

7.8 Children

7.8.1 You shall ensure that any event involving children fully considers the welfare of those children taking part, and shall ensure that there is a sufficient ratio of supervising adults for the number of children attending. You shall ensure that you comply with the provision of the Children Act 1989 and any other statutory provisions with regard to children during the Hire Period.

7.10 Animals

7.10.1 You must notify the Council if the proposed Event will include any exhibition, performance or entertainment involving animals. The decision on the use of animals will be at the discretion of the Council.

7.11 Bills and advertisements

7.11.1 You must not post any bill or advertisement in connection with the Event at the Venue without the prior written approval of the Council.

7.11.2 The Council may remove any posted material promoting the Event in contravention of clause 7.11.1 and you shall reimburse the Council for the costs of such removal.

7.11.3 You shall **not** use the Council's name or logo on any publicity material unless specifically approved in writing in advance by the Council.

7.13 Commercial Traders

7.13.1 You shall not allow any commercial traders to trade at the Event without the prior written consent of the Council. Any such traders must comply with all relevant consumer and trading legislation.

7.14 Collections / Lotteries

7.14.1 You must not permit any collections, games of chance, sweepstakes, lotteries or betting of any kind to be conducted at the Venue during the Event without the prior written consent of the Council.

7.14.2 Please be aware that where the consent of the Council is given, you will be responsible for ensuring that any necessary licences are acquired and that the terms of such licences are complied with.

7.14.3 If you fail to acquire or comply with the terms of any necessary licence, the Council may cancel your booking.

7.15 Equalities

7.15.1 You must not, in connection with the Event, use, provide or display any material, whether written or spoken, or allow behaviour, that constitutes direct or indirect discrimination against, or harassment, victimisation or vilification of, any person or group of persons on the grounds of race, gender, sexual orientation, disability, religion or age.



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9. Permits and Licences

9.1 General

- 9.1.1 It is your responsibility to ensure that any licence, permit or other consent which may be required (e.g. public entertainment licence, gambling and lottery licences) is obtained from the appropriate authority. Such licences, permits or consents must be obtained before the Event takes place and must be produced to the Council upon request.
- 9.1.2 Even where your application to hire the Venue is accepted by the Council, this is subject to you obtaining the necessary licences, permits or consents for the Event. If you do not obtain the necessary licences, permits or consents the Council has the right to cancel your booking.
- 9.1.3 You must display all necessary licences, consent and permits during the Event.
- 9.1.4 You are responsible for ensuring that the Event complies with the terms and conditions of any licence, permit or consent issued in respect of the Event. Failure to do so may result in the Council cancelling your booking or terminating the Event.
- 9.1.5 You will pay any fees, royalties and payments due to Performing Rights Society Limited or any other similar organisation in respect of your hire of the Venue.

9.2 Provision of Regulated Entertainment

The Venue is licensed to host events as set out in the premises licence (and indicated below):

- a: Live music
- b: Recorded music
- c: Performances of dance
- d: Anything similar to that falling within (c), (d) or (e)

Events that fall outside of those set out in the premises licence will require a Temporary Events Notice, which the Council will apply for. You will pay any costs associated with such a licence. Any such events will only be accepted subject to Council approval.

10. Health & Safety

- 10.1 You must ensure that a risk assessment is undertaken in respect of your Event if deemed necessary. It is your responsibility to ensure that all Patrons and any contractors comply with all relevant Health and Safety legislation or any other relevant guidelines at all times during the Hire Period. If requested, you must provide a copy of the risk assessment to the Council or any other relevant body such as the Health and Safety Executive.
- 10.2 You shall familiarise yourself with the evacuation procedure in case of fire or a bomb threat at the Venue. Details can be obtained from the events team
- 10.3 The Council may in its absolute discretion employ police officers or other persons to maintain order at the Venue during the Hire Period and in this event you will pay to the Council on demand the expenses so incurred.

11. Indemnity and Insurance

- 11.1 The Council is not responsible and will not accept liability for any loss, damage, injury or death to any persons or property in the Venue or attending or connected to the Event regardless of how or by whom it is caused save where the death or personal injury is as a result of the negligence of a Council employee, agent or contractor.
- 11.2 You are responsible for all health and safety aspects of the Venue during the Hire Period. You must accept liability for any loss, damage, injury or death caused by any person within your control to any person or property whilst they are in, or in the immediate vicinity of the Venue regardless of how such loss, damage, injury or death is caused. Such liability shall, include, but shall not be limited to any loss, damage, injury or



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death caused by objects being expelled from the Venue by explosion or other means or being propelled or driven off the Venue by you or by any of your employees, agents or contractors.

- 11.3 You agree to indemnify the Council against all claims, actions, demands, proceedings, cost or awards in respect of any loss, damage, injury or death to any person or property for which you are responsible under clause 11.2.
- 11.4 You will arrange for and maintain public liability insurance to cover any liabilities that may arise to any persons or property out of your hire of the Venue. Such policy shall cover the hirer, guests and attendees and any contractors or similar. The minimum level of indemnity shall not be less than five million pounds (£5,000,000) and for certain events the Council may require a higher level of indemnity. In addition you agree to indemnify the Council for any acts, claims, complaints or proceedings that may arise in connection with the hire and ensure that these are dealt with promptly. For The Tomlinson Centre a minimum of two million pounds (£2,000,000) cover is acceptable due to the event type and risk level.
- 11.5 You must ensure that your Public Liability Insurance covers any person and/or organisation whom you have instructed or authorised to appear at the Event. Also see clause 11.6.
- 11.6 Public Liability Insurance cover can be purchased online at <http://www.events-insurance.co.uk/pages/one-off-premiums>. Other options hirers can explore include contacting their Home Contents Insurers who may be prepared to extend the liability cover for a one off event; an insurance broker would also be able to assist in sourcing the most cost effective cover.
- 11.7 All insurance obtained is the responsibility of the hirer and is entirely independent of the LB Hackney.
- 11.8 You shall be responsible for all plant, equipment or materials or other effects which you or anyone associated with you brings into the Venue. The Council accepts no responsibility or liability for the loss, damage or theft of any such items regardless of how such loss, damage or theft is caused.
- 11.9 You must provide the Council with proof of the required levels of insurance. If you fail to do so the Council has the right to cancel your booking.
- 11.10 You shall be responsible for making all arrangements for and payments to any third party contractors you engage pursuant to this Contract, and the Council shall have no liability whatsoever to you or any third parties with regard to any such arrangements or payments.

12. Property not Removed

- 12.1 You must ensure that all of your property and the property of any of your contractors (e.g. caterers, bands) or Patrons is removed from the Venue at the end of the Hire Period. Any property left behind may be removed and stored or disposed of by the Council. Any costs incurred by the Council in relation to such storage or disposal must be reimbursed by you. The Council will not be held responsible for any damage to or theft of by or during the course of its removal or storage.
- 12.2 Any property which has not been claimed twenty four (24) hours after the Event may be sold or disposed of by the Council. The proceeds of any such sale shall belong to the Council.
- 12.3 The Council accepts no responsibility for lost, damaged or stolen goods deposited within the Cloakroom at the Venue.

13. Variation and Special Conditions

- 13.1 The terms of the Contract can not be varied without the prior written consent of the Council.
- 13.2 The Council shall be entitled to vary the terms of this Contract at any time on giving you notice in writing.
- 13.3 Depending on the nature of the Event, the Council may impose additional terms and conditions to those set out above or amend these terms and conditions. You will be informed of such changes or additions in writing.

14. Cancellation

- 14.1 The Council and its authorised officers may with immediate effect cancel a booking if:



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- (a) you do not comply with the terms of the Contract or the Council reasonably believes that the Event is likely to be in breach of the Contract; or
- (b) you act contrary to statute, regulation or other law applicable to the hiring, including those made by the Council and the Council's bye-laws; or
- (c) it comes to Council's attention that the information provided on the booking form is not correct; or
- (d) you have failed to obtain any necessary licences, permits or consents for the Event and/or the Event would be contrary to the premises licence or the licensing objectives expressed in the Licensing Act 2003; or
- (e) you commit any acts or actions being an offence under the Prevention of Corruption Acts 1889 to 1916, or section 117(2) of the Local Government Act 1972 or are charged with a serious criminal charge or are accused, charged or convicted of drugs offences or money laundering or any activities which could have the effect of bringing the Council's name into disrepute; or
- (f) the Event would otherwise be contrary to law.

- 14.2 If the Council cancels your booking prior to the Due Date (28 days before the event) for any reason given in clause 14.1 above, the Council will refund the Hire Fee (if paid) but (for external events only) minus the non-refundable Booking Deposit, together with any Damage Deposit paid by you
- 14.3 If the Council cancels your booking on or after the Due Date (28 days or less before the event) for any reason given in clause 14.1 above, the Council will not be liable to refund any sums paid or payable by you to the Council under this Contract with the exception of the Damage Deposit (external events only).
- 14.4 If you cancel your booking prior to the Due Date (28 days or more before the event), the Council will refund in full the Hire Fee (if paid) but minus the non refundable 33% Booking Deposit, together with any Damage Deposit paid by you.
- 14.5 If you cancel your booking on or after the Due Date (28 days prior or less before the event), and the Council is not able to re-hire the Venue, the Council will not be liable to refund any sums paid or payable by you to the Council under this Contract.
- 14.6 If the Council cancels your booking where you are not at fault, the Council will refund any sums paid by you without any deductions within fourteen (14) days of cancellation.
- 14.7 Notice of any cancellation under this clause shall be in writing and served on the other party at the address set out herein.

15. Waiver

- 15.1 If the Council through the Events Officer fails to exercise or delays in exercising any right or remedy under these terms and conditions or at law it will not constitute a waiver of any such right or remedy. If the Council through the Events Officer waives a breach or default by you of these terms and conditions it will not constitute a waiver of any future breach or default.

16. Severance

- 16.1 If any provision of these terms and conditions shall become or shall be declared by a court of competent jurisdiction to be invalid or unenforceable in any way, such invalidity or unenforceability shall in no way impair or affect any other provision of the terms and conditions all of which shall remain in full force and effect.

17. Jurisdiction

- 17.1 The Contract shall be governed by and construed in accordance with English law and the Courts of England shall have exclusive jurisdiction in relation to any claim or dispute or any other related matter.

18. Contracts (Rights of Third Parties) Act 1999

- 18.1 No person who is not a party to the Contract shall have any rights hereunder by virtue of the Contracts (Right of Third Parties) Act 1999 or otherwise.



19 COVID-19 Restrictions

19.1 Should your event fall during a time where social distancing or operational restrictions are required due to the Covid-19 pandemic, please speak to your event manager. If you have your event / ceremony booked and there is a national lockdown or we enter a tier where events / ceremonies cannot take place then you have the option to move the date within 12 months or cancel at an administration fee of £50.

19.2 Our advertised capacities are the original capacities set by Health & Safety pre COVID-19. During the pandemic the venue capacities may be reduced due to social distancing measures in place. The price of the venue is not reduced due to the venue capacity.

19.2 If your ceremony / event is cancelled in relation to COVID-19 with regards to a national lockdown or a tier that prevents the council from operating then you can move your booking within the next 12 months free of charge. Alternatively standard cancellation fees will apply.

I have read and understood these terms and conditions and agree to comply with the same.

Signed: _____	Date: _____
Print name: _____	

In order for us to raise an invoice, please can you provide the following invoicing details:

Full Name:

Full Invoicing Address:

Tel:

Mobile:

Email Address:

Have you been invoiced by Hackney before?

If yes please provide us with your Account Number:

Operational Management Plan - Abney Chapel

Full Address:

Abney Park Chapel
Abney Park
215 Stoke Newington High Street
London N16 0LH

The Chapel is a Grade II listed brick building set out over 2 levels. A ground floor, which is cross shaped and open plan and a 1st floor mezzanine consisting of fixed seating with the intention of being a viewing gallery. The mezzanine is accessible only via 1 spiral staircase which is located in one of the towers via an entry is through an external door. It has a porte cochere before the main entrance door, lockable with iron gates. There are Unisex and DDA toilets at the back of the building on the ground floor, accessible from inside only via a glass tunnel. The 2 pavilions housing toilets will be surrounded by a fence to stop members of the public using the areas behind it.

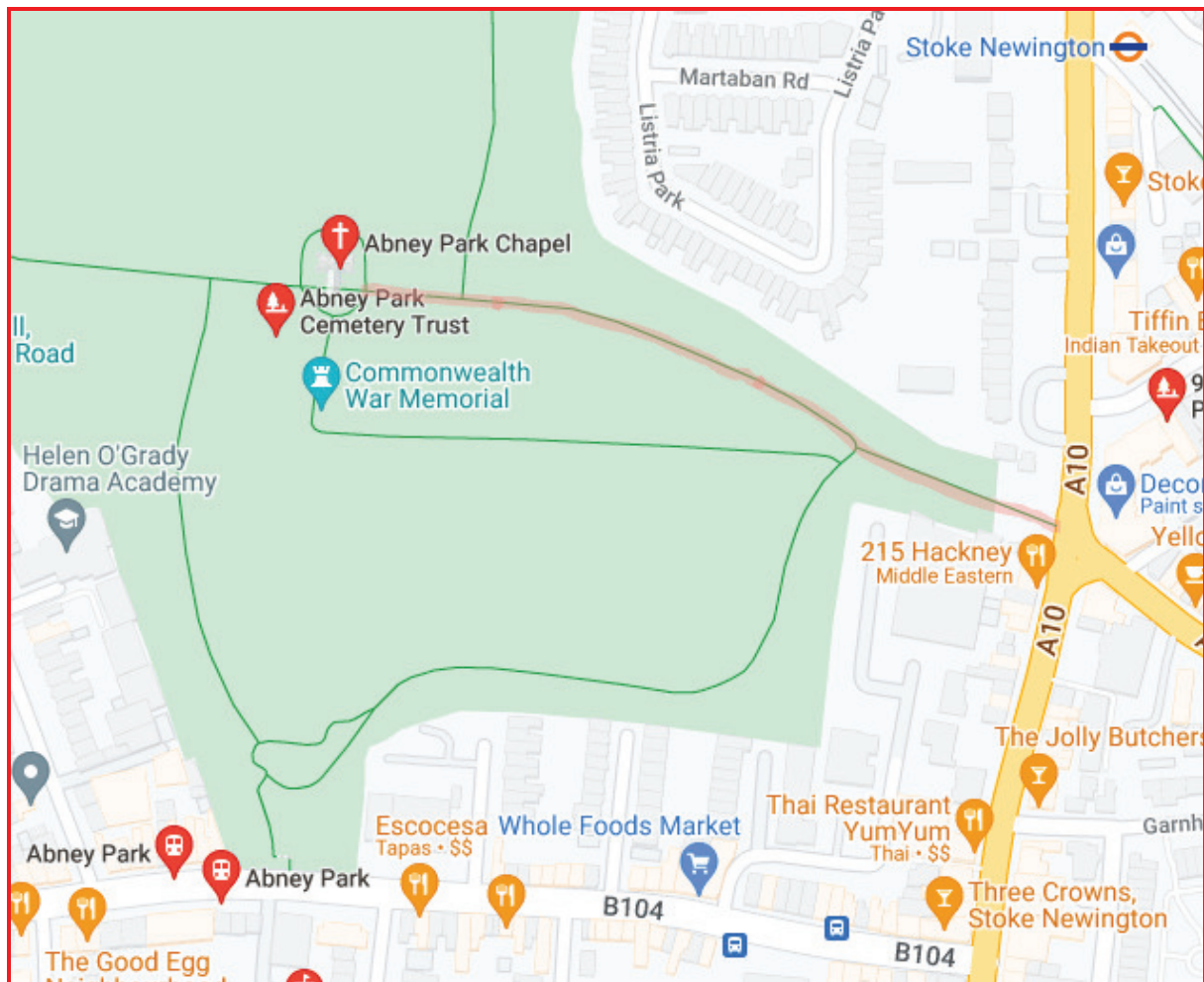


1. Access for Users;

From the main entrance on Stoke Newington High Street following the path as highlighted in red below.

This is the only entrance that will be used for event access, by both clients and suppliers. This is also the access route for emergency services. The pathway will be resurfaced with crushed concrete and have low level lighting so that it can be followed safely. In general vehicle access is not permitted up to the chapel, however large deliveries and disabled users upon prior arrangement will be permitted to use this access route with a vehicle, at 5mph with hazard lights on.

After park closing hours and on days where there are wind warnings a member of SIA trained security will escort event attendees to and from the venue, locking the gate each time.



2. Usage of space;

The space has a proposed maximum capacity of approximately 80 people and will predominantly be used for wedding ceremonies, funeral ceremonies, cultural events, and community hires. The building will not be open to the general public, and is

private hire only. Abney Park Chapel events will only take place inside the building and never outside.

Proposed operating hours are in line with LP3 Core hours:

- Monday to Thursday 08:00 to 23:00
- Friday and Saturday 08:00 to 00:00
- Sunday 10:00 to 22:30

3. Opening / Closing procedures;

- a. During park opening hours, Park Rangers will open and close both the new internal and external gate to the park, while the Events staff will open and close the Chapel;
- b. Outside park opening hours, Events will always have security onsite. Events team and security will operate and have keyholding responsibility for the front gate and the new internal gate.

4. Event Management;

- a. All events in the Chapel will be fully managed by experienced staff from the Events Team or trained members of the Abney Park Trust who will open and lock up the building as key holders.
- b. There will be a dedicated team member to the Chapel who will receive full support by the rest of the team, so that someone will always be onsite to man each event.
- c. Each event serving alcohol will have a minimum of two dedicated SIA security (CIS) working with the Event Manager (EM).
- d. Dedicated two-ways radios will be in use to maintain communication between all parties.
- e. External suppliers / deliveries / collections will be managed by security under EM's supervision.
- f. Guests will be directed along the access path to and from the Chapel. After hours this will be with security assistance.

5. Waste Management;

- a. 1 x General waste & 1 x Recycling bin will sit within the Parks lock up area, by the workshops. A waste contract with Hackney will be set up upon completion of the whole site and when The Chapel is in receipt of a fire risk assessment.

6. Noise mitigation & public safety procedures;

- a. Guest departure after dark will be managed by the onsite security team via the illuminated path joining the Chapel with Stoke Newington High Street.
- b. A dispersal policy is in place which closes all licensable activity 30 minutes prior to event finish time, allowing a staggered exit and there doing so avoiding larger groups leaving at once.

- c. There is a designated space directly outside the venue which is the only outside area that can be accessed after 9pm for guests who wish to smoke or leave the building to get air. Security will manage this area, the flow of people and ensure that external doors remain closed
- d. Music will only be allowed within the building with a maximum allowed level of 93 db, inline with the other park venues we manage. This limit is clearly stated in the T&Cs and will be monitored throughout by the EM via a dedicated app.
- e. Windows and doors will be closed after 9pm

7. General Health & Safety;

- a. There is a fire strategy for the venue, this will be followed up by a fire risk assessment upon completion of the project. All venue staff will be trained on the venue's individual fire response.
- b. Incident response plans are being drafted for the site and will be in place before it is open for public use.
- c. CCTV covers the entry points of the venue
- d. There is an intruder alarm system which is connected to our security contractor who responds to it on a 24/7 basis.
- e. SIA trained security staff will be present any time after dark, when the park is closed or if there is alcohol or external suppliers at the chapel.
- f. All venues staff have been on a BIIAB personal licence course and are familiar with the licensing objectives for the building. The team have also attended WAVE training put on by the Hackney Nights team.
- g. Gas is not permitted in the venue or on the immediate surrounds of it
- h. The site will have a maintenance contract in place with Hackney Council's chosen contractor, it is Bellrock currently, who will perform monthly and annual planned preventative maintenance; including but not limited to fire extinguisher maintenance, water testing, PAT testing, fire alarm maintenance, fixed wiring test, emergency lighting testing.

APPENDIX B

RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

RESPONSIBLE AUTHORITY DETAILS

NAME OF AUTHORITY	Licensing Authority
ADDRESS OF AUTHORITY	Licensing Service Hackney Service Centre 1 Hillman Street London E8 1DY
CONTACT NAME	David Tuitt
TELEPHONE NUMBER	020 8356 4942
E-MAIL ADDRESS	david.tuitt@hackney.gov.uk

APPLICATION PREMISES

Premises	Abney Park Chapel 215 Stoke Newington High Street London N16 0LH
Applicant	London Borough of Hackney

COMMENTS

I make the following relevant representations in relation to the above application at the above address.

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance **x**
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

I write to make a representation in response to this application. The premises is described as a Grade II listed ex-mortuary chapel with a capacity of 80 people. The site is located centrally within Abney Park and appears to be away from residential properties. It is noted that the proposed hours of activity are to 00:00 daily which are in excess of the hours set out in LP3 (Core Hours). This states:

LP3 Core Hours

Hours for licensable activity will generally be authorised, subject to demonstrating LP1 and LP2, as follows:

- **Monday to Thursday 08:00 to 23:00**
- **Friday and Saturday 08:00 to 00:00**
- **Sunday 10:00 to 22:30**

Hours may be more restrictive dependent on the character of the area and if the individual circumstances require it.

Later hours may be considered where the applicant has identified any risk that may undermine the promotion of the licensing objectives and has put in place robust measures to mitigate those risks.

The application states that activities will be private or commercial and “go through full vetting during the enquiry stages. Any inappropriate or concerning events will be denied”

Further detail on this process from the applicant may be useful.

The above representations are supported by the following evidence and information.

The Licensing Act 2003, guidance issued by the Home Office under s182 of the Licensing Act 2003

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Discussion in relation to the matters highlighted above.

Name: **David Tuitt (Business Regulation Team Leader) - Licensing and Technical Support**

25 April 2023

APPENDIX C1

Objection to Licensing application

1 message

[REDACTED]
 To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>

20 April 2023 at 18:06

Dear Hackney Licensing Service

I write to object in the strongest possible terms to the following application – found on your list of applications (MARCH 2023 list) <https://hackney.gov.uk/licensing-applications>

<p>Abney Chapel Abney Park 215 Stoke Newington High Street London N16 0LH</p>	<p>Stoke Newington</p>	<p>London Borough of Hackney</p>	<p>Application for a premises licence for plays, films, live music, recorded music, performance of dance, anything of similar description from 09:00 to 23:59 Mon to Sun, late night refreshment from 23:00 to 23:59 Mon to Sun and to authorise the supply of alcohol for consumption on and off the premises from 11:00 to 23:59 Mon to Sun.</p>	<p>25/04/2023</p>
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APPENDIX C1

Abney Park is widely recognised as a unique habitat and a nature haven , with diverse wildlife and rare species. This is now sadly a very rare thing , in London and in Hackney

At night Abney park is an important home to nocturnal animals and birds -including bats, and until recently owls. In addition it backs onto many residential dwellings most of which have bedrooms at the back of their property.

The proposed licence, which asks to give access to the chapel 7 nights a week up to midnight, and to also allow alcohol, events and music, on all of those evenings is utterly in conflict with these unique precious features of Abney Park.

It would destroy one of the very few natural spaces Hackney has left.

Our objection to this is on the following grounds:

1. It will create a major **public nuisance**,
2. It will increase the **risk of crime** in this large, somewhat wild space at night and therefore lead to **disorder**.
3. it will put this very fragile ecosystem and its **biological diversity at risk**.
4. It would destroy one of the very few natural spaces Hackney has left.

Please, do not allow this to be 7 nights a week- but rather, at least limit this to a few nights out of the week, only

Yours truly,

████████████████████

██████████ Listria Park N16 ██████████

APPENDIX C2

abney chapel: objection

1 message

20 April 2023 at 19:58

Reply-to: [REDACTED]
To: licensing@hackney.gov.uk

I am appalled to learn of an application for music and sale of alcohol up to practically midnight in the chapel in Abney Park. Living in Listria Park, I have often in the past been disturbed by music in the vicinity of the chapel. By ten o'clock I am trying to go to sleep. It's hard enough already. And the sale of take-away alcohol at midnight? Is this a joke?

[REDACTED], [REDACTED] Listria Park, N16 [REDACTED]

Music and alcohol in Abney Park Cemetery

1 message

20 April 2023 at 21:17


To: licensing@hackney.gov.uk

To whom it may concern,

I am appalled to hear what is being proposed regarding music and alcohol in the cemetery. As a resident whose house overlooks the cemetery this is very concerning.

Also this is a cemetery, not a music venue. I find this deeply offensive as this is a place to show respect to people who have died not to get drunk and party.

I really hope that there is a lot of opposition to this and that I am not the only one to feel strongly about this.



Abney licensing

1 message

20 April 2023 at 22:30


To: licensing@hackney.gov.uk

I would like to lodge a formal objection against the licence applied for by Kimberley Jacobs.

When there is an event in Abney Park the noise carries and can be clearly heard by residents of Listria Park. It would be unfair for us to potentially experience this every night and absolutely goes against the grain of the reason we purchased a property backing onto a conservation / quiet area.

I object in the strongest terms.


Listria Park

Sent from my iPhone

Licensing application, Abney Chapel, Stoke Newington

1 message

21 April 2023 at 00:52


To: licensing@hackney.gov.uk

Dear officers,

I am writing to object to the application for a premises licence for the Abney chapel in Abney Park Cemetery.

The grounds for my objection are as follows:

1. A public nuisance will result from the very broad licensing categories, which include music and other noise polluting activities.
2. A public nuisance for closely adjacent properties in Listria Park will result from the very long hours in the application, meaning potential noise from morning until midnight.
3. A public nuisance will result from the extended licensing hours for alcohol consumption. This is inappropriate in a cemetery where people will be attending to commune in peace with their dead relatives and friends.
4. Public safety will be jeopardised as people will have access to the cemetery during darkness. During the day there are almost always undesirable elements within the cemetery, which is a recognised "cottaging" site. During the hours of darkness the risk of crime in the area will be increased as most of the cemetery is unlit and the undesirable elements will be able to continue their activities for extended hours.

I hereby object in toto to the application for a licence in respect of this building. It is inappropriate from many aspects.

Yours faithfully


 Listria Park
N16 

re Licensing application for Abney Park Chapel

1 message

21 April 2023 at 00:59

To: licensing@hackney.gov.uk

Dear Hackney licensing

Could you please consider this application for a licence to operate in one of London's Magnificent Seven cemetery park remembering that it is a Cemetery.

I object to the hours and number of days that this application is for on the grounds of : public safety, potential of public nuisance and crime and disorder; and to protect children from harm now and into their future.

Have you seen this venue and setting? It is important that you do visit.

It is a place for connection with our ancestors, with the natural world, and with our shared humanity. This is a place of respect, reflection, contemplation and education.

It is not a safe place for people to be walking about late at night where there are numerous hidden and unsecured cemetery headstones, and many irregular paths.

An unrestricted licence 7 nights a week is a public nuisance for all the neighbouring residents.

Alcohol consumption often leads to crime and disorder and public nuisance.

Consumption of alcohol off the premises is a health and safety risk for all involved in a large dark park

The danger for women, children, and people from minority groups is increased in this situation.

A limited application would be more appropriate for this venue, its current users, the environment and neighbourhood.

Lordship Grove
London N16

Premises:	Ward	Applicant(s):	Brief summary of application:	Closing date for representations:
Abney Chapel Abney Park 215 Stoke Newington High Street London N16 0LH	Stoke Newington	London Borough of Hackney	Application for a premises licence for plays, films, live music, recorded music, performance of dance, anything of similar description from 09:00 to 23:59 Mon to Sun, late night refreshment from 23:00 to 23:59 Mon to Sun and to authorise the supply of alcohol for consumption on and off the premises from 11:00 to 23:59 Mon to Sun.	25/04/2023

Objection to Abney Park Chapel License

1 message

21 April 2023 at 10:12


To: "Licensing (Shared Mailbox)" <licensing@hackney.gov.uk>

Hi,

I am writing to express my concern and objection to the current application for license at the Abney Park Chapel - in particular:

Prevention of public nuisance:

Many homes including public housing surround the park - loud music events with alcohol would be disruptive to local residents.

7 days per week to 12 pm midnight would cause excessive noise and disruption.

This is unreasonably late and at 7 days per week, there would be no relief.

Thank you for considering this matter and I would like to attend a public appeal.

Warm regards,



Abney Chapel Licence application: Representation

1 message

21 April 2023 at 10:27


To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>

Abney Chapel Licence application representation

Thanks for the opportunity to comment on the proposed licencing of Abney Chapel for private hire (Mon- Sun 9.00am - 23.59)

I wish to object to this proposal. Abney Park is a nature reserve, a cemetery and a place for peace and reflection. As a Hackney resident I notice, there are way fewer spaces to connect with nature, find peace and attend to wellbeing, than there are venues for socialising with alcohol.

I support live music and cultural activity - so for me it is about a balance of what's available in Hackney for all residents.

I would welcome a schedule of cultural events like a 'mini festival' once a year, but please let Abney Park continue to offer residents a consistent and reliable quiet space to hear the birds, find some peace and exercise.

From a resident who uses the park every day.

Sincerely



Representation against application

1 message

21 April 2023 at 13:28


To: licensing@hackney.gov.uk

In reference to the below application, I would like you to consider reasons this should not be granted

1. Abney park is a park home to wildlife and nature. A large number of footfall and noise would be devastating to the animals who live there
2. A live music venue and alcohol consumption will show no respect to the graves. This site is of religious and spiritual significant and not seen as a place for entertainment rather than peaceful enjoyment
3. There is no shortage of live venues in the area.

Application details below

Premises: Abney Chapel, Abney Park, Abney Park, [215 Stoke Newington High Street](#)

London

N16 0LH

Ward Stoke Newington

Applicant(s): London Borough of Hackney

Brief summary of application:

Application for a premises licence for plays, films, live music, recorded music, performance of dance, anything of similar description from 09:00 to 23:59 Mon to Sun, late night refreshment from 23:00 to 23:59 Mon to Sun and to authorise the supply of alcohol for consumption on and off the premises from 11:00 to 23:59 Mon to Sun.

Closing date for representations:

25/04/2023

Kind regards



Abney chapel licence application

1 message

21 April 2023 at 21:22

[REDACTED]
To: licensing@hackney.gov.uk

I am writing to ask that any permission granted in respect of the licence application for Abney chapel is conditional on limiting the adverse impact on the biodiversity upon which all public safety depends e.g. limiting lighting and noise, and ensuring sustainable waste management.

Thanks,

[REDACTED]
Listria Park
London N16 [REDACTED]

Abney Park licensing application

1 message

22 April 2023 at 13:20

To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>

Cc: [REDACTED]

Dear Licensing Officer

First, we welcome the work taking place in Abney Park - our local green space which we have enjoyed for many years.

We are writing with serious concerns about the application for a premises license for the newly refurbished Abney Park chapel. We are residents of Listria Park which backs onto the cemetery and we are within audible distance of events happening there.

We are concerned about the impact of the proposed license and in particular the possibility of frequent regular events taking place up to midnight. Unlike other local venues (eg Clissold House), the cemetery is close to residential properties and furthermore is in an important site of biodiversity - which we know is a priority for Hackney Council. Learning should be taken from other events venues that are in similar biodiverse locations eg Woodberry Wetlands and Walthamstow Wetlands.

Whilst we welcome the possibility of limited cultural events in the Chapel, we question the possibility of parties being held there - which seems plausible under the current license application. Parties seem to us to be, at best, incompatible with and, at worst, in conflict with not just the biodiversity of Abney Park but the fact that it is a cemetery and not simply a public park or similar green space.

We are requesting the following:

- that any premises license granted has a ceiling on the number of events that can be held on a weekly and monthly basis so that these are infrequent
- there must be an agreement on lighting and noise to minimise the impact of these on local residents and on the habitat of the Abney Park with clear measures to enforce and monitor this
- in particular, noise including music, lighting and alcohol outside the venue needs careful consideration and limits
- entry and exit routes needs careful consideration and we would prefer that this is via Church Street and not the High Street where the exit route runs parallel to Listria Park and thus would increase noise and disruption to Listria Park residents late at night
- consideration to be given to how visitors are kept to the pathways and not allowed to stray into other areas of the cemetery - for example, security guards/visitor services staff
- that consideration is given to the impact on the cemetery's habitat via specialist advice and expertise to minimise damage to the environment at the expense of generating income for the Council (ref the recent events at Finsbury Park <https://www.bbc.co.uk/news/uk-england-london-65309908>)
- that sustainable waste management is implemented
- that a review is conducted after six months of the license is issued to assess the impact on the cemetery biodiversity and on local residents.

We hope you will take our views into account and look forward to hearing further from you.

Best wishes

[REDACTED]
Listria Park
London N16 [REDACTED]

Objection to Abney Park Chapel Premises Licence

1 message

24 April 2023 at 09:42

To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>

Cc: [REDACTED]

Hello,

From: [REDACTED], [REDACTED] Collison Place, Manor Road, N16 [REDACTED]

Although I think it great the project to enhance Abney Park and its chapel and the thinking for a revenue stream that might help to maintain them, I have serious concerns with the Abney Park Chapel premises licence as it currently stands. The application appears to be lacking in key information and therefore regrettably I must object to the application until such time as more assurances can be provided.

My concerns are as follows:

1. Abney Park's designation as a Nature reserve does not appear to have been considered. The application makes no reference to this special and significant setting. Noise and disturbance could have a serious detrimental impact on wildlife and particularly birdlife of which Abney is an oasis in Central London. No events should be permitted until this impact is fully understood and appropriate safeguards put in place.
2. The hours of the licence from 09:00 to 23:59 and closing time of 00:30 – why so early and so late? This makes no sense given the special setting and shows no appreciation of Abney Park as one of the most tranquil settings in central London. The requested hours give the impression that the Council are putting commercial priorities in front of nature preservation. The later the hours that are offered the more this will encourage excess drinking which would likely lead to increased public nuisance. The Abney Park website makes reference to the following types of events envisaged within the restored chapel: "music performances, poetry readings, community events...and wedding ceremonies". All of these events should reasonably be able to finish at 9pm. Why risk the impact on the park wildlife and increase the potential for disturbance to nearby residents with later and early unnecessary hours? Even Clissold House in Clissold park would appear to have shorter hours of operation (11pm on Sunday) than those proposed in this application.
3. Late Night refreshment is stated as indoors (Part I) which makes sense as the events are also indoors. What does not then make sense is why the supply of alcohol is requested both indoors and outdoors (Part J). This makes absolutely no sense. The Council should refuse the consumption of alcohol off the premises. This could encourage people who are under the influence of alcohol to roam around the cemetery at night which could lead to vandalism, littering and public nuisance and increasing risk of crime. It should be noted that within the Royal Parks small events are not even permitted to provide alcohol as part of the event.
4. The application form states 'The building will undergo full risk assessments to ensure safe operation of the site'. Why is this risk assessment not accompanying the application? Both the risk assessment and its proposed mitigation should be put forward so that the event organisers then have something to comply with.
5. Have the London Fire Brigade commented on the application? In our increasingly dry and hot summers, people smoking and glasses and bottles being dropped around the park increases the risk of wildfires. Such a fire outcome could be worse during hours of darkness. No events should be permitted until this risk is satisfactorily addressed.
6. Noise – the licence must have the strictest sound controls. Other comparable park organisations have volunteered their own noise restrictions. For example Event Organisers in the Royal Parks are not permitted to disturb any wildlife. In the Woodberry Wetlands venue the London Wildlife Trust has a strict 85db noise limit (measured indoors). It is disappointing that the applicant has not volunteered a noise limit in order to protect the Abney wildlife. I would suggest that, if at such time a premises licence were to be granted, a 80db level maximum indoor limit be conditioned, strictly maintained and observed. There should be approved suppliers of music (as per Woodberry Wetlands). I would request that for a temporary period noise monitors (a power feed should be readily available from the chapel) are installed at appropriate locations near the chapel to monitor sound levels. The cost of the installation and monitoring could be spread and recovered from the event organisers. Monitoring noise levels, with appropriate allowances made for outside-to-inside noise differential will not only ensure permitted noise levels are not exceeded (text alarms could be sent to Council staff if events exceed the permitted levels) but would also provide useful data to inform future event programming.
7. Crime – any introduction of people within the park at night time poses an increased risk of crime and disorder. The application form states that a 'Dispersal policy will be produced' – why is this not accompanying the application now? How

can you grant a premises licence when the details of how patrons will leave the premises is not clear? Until such time as a dispersal policy is fully understood and agreed it can only be assumed that the premises licence could increase the risk of public nuisance.

8. The application states that 'clear restrictions will be in place with regards to operating the spaces, noise and management of the event'. What are these restrictions? This 'it will be alright on the night' attitude would be questionable in an urban setting but in the Borough's most important nature reserve?

9. There should be an initial limit of 1 event per week to avoid a concentration of events. This would offer not only nearby residents but also the wildlife adequate respite. If the purpose is to create a revenue stream to help maintain the Chapel and the park then the requisite annual contribution required should be made clear so that events do not become a money making tool to subsidise other Council services. The events should be the minimum required to provide this defined contribution to ensure that the primary purpose of Abney Park remains as a nature reserve and park and not an event venue.

10. Please could the applicant explain what is meant by the 'link to pavilions in abeyance' annotation on the submitted drawing?

I have no doubt that if the right events are selected and appropriate management put in place the Chapel could provide a magical setting for unique events which could be a real asset to the people of Hackney. However it is disappointing to be presented with such little information with seemingly little to no consideration of the site's special nature reserve status. I would recommend that the Licensing department ask the applicant to reconsider and amend its proposals to address these concerns. Abney park is too important an asset to get this wrong.

Kind Regards,

[REDACTED]
Collison Place
Manor Road
London
N16 [REDACTED]
[REDACTED]

Objection to Abney Park Chapel Premises Licence

1 message

[REDACTED] > 24 April 2023 at 11:27
To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>, "gilbert.smyth@hackney.gov.uk" <gilbert.smyth@hackney.gov.uk>, "Susan FajanaThomas (Cllr)" <susan.fajanathomas@hackney.gov.uk>, "mete.coban@hackney.gov.uk" <mete.coban@hackney.gov.uk>

Hello

I am a local resident who lives in a property next to Abney Cemetery park. **I am writing to formally lodge an objection to the Abney Park Chapel Premises Licence.**

I walk daily in Abney and know it well. I recognise the need to generate revenue for ongoing costs to upkeep and create a revenue stream. However, I have serious concerns with the premises licence as it currently stands. The application appears to be rushed and lacking in key information and therefore regrettably I must object to the application until such time as more assurances can be provided

Primarily I have serious concerns that Abney Park's designation as a Nature reserve does not appear to have been considered, nor the fact that it is cemetery. The application makes no reference to either of these special settings.

Noise and disturbance could have a serious detrimental impact on wildlife and particularly birdlife of which Abney is a crucial oasis in Central London. No events should be permitted until this impact is fully understood and appropriate safeguards put in place.

Whilst it is an 'old cemetery' it is still a place of rest for many thousands and is still used for small number of burials each year. To request that events for up to 500 people, with alcohol being served and consumed, take place daily from 09.00-23.59 shows the applicants have no regard of this.

My other comments are as follows:

- The hours of the licence to 23:59 and closing time of 00:30 – why so late? This makes no sense given the special setting and shows no appreciation of Abney Park as one of the most tranquil settings in central London. These 'tone-deaf' requested hours give the impression that the Council are putting commercial priorities in front of nature preservation.
- The later the hours that are offered the more this will encourage excess drinking which would likely lead to increased public nuisance. The Abney Park website makes reference to the following types of events envisaged within the restored chapel: "*music performances, poetry readings, community events...and wedding ceremonies*". All of these events should reasonably be able to finish at 10pm, or perhaps in the exceptional case of weddings at 11pm. Why risk the impact on the park wildlife and increase the potential for disturbance to nearby residents with later unnecessary hours? Even Clissold House (in nearby Clissold Park) would appear to have shorter hours of operation (11pm on Sunday).
- Late Night refreshment is stated as indoors (Part I) which makes sense as the events are also indoors. What does not then make sense is why the supply of alcohol is requested both indoors and outdoors (Part J). This makes absolutely no sense. The Council should refuse the consumption of alcohol off the premises. This could encourage people who are under the influence of alcohol to roam around the cemetery at night which could lead to vandalism, littering and public nuisance and increasing risk of crime. It should be noted that within the Royal Parks small events are not even permitted to provide alcohol as part of the event.
- The application form states '*The building will undergo full risk assessments to ensure safe operation of the site*'. Why is this risk assessment not accompanying the application? Surely a master risk assessment and proposed mitigation should be put forward so that the event organisers then have something to comply with. The cemetery is full of uneven graves, paths and trees. The likelihood of people under the influence of alcohol, late at night and presumably in the dark wandering off seems to not have been thought about?

- Have the London Fire Brigade commented on the application? In our increasingly dry and hot summers, people smoking and glasses and bottles being dropped around the park increases the risk of wildfires. No events should be permitted until this risk is satisfactorily addressed.
- Confirmation that events after 4pm or anytime alcohol is served will have security is welcomed. Security must be sufficient in quality and number of personnel. It is also welcomed that a Council representative would be present at each event.
- Noise – the licence must have the strictest sound controls. Other comparable park organisations have volunteered their own noise restrictions. For example Event Organisers in the Royal Parks are not permitted to disturb any wildlife. In the Woodberry Wetlands venue the London Wildlife Trust has a strict 85db noise limit (measured indoors). It is disappointing that the applicant has not volunteered a noise limit in order to protect the Abney wildlife. I would suggest that, if at such time a premises licence were to be granted, a 80db level maximum indoor limit be conditioned, strictly maintained and observed. There should be approved suppliers of music (as per Woodberry Wetlands). I would request that for a temporary period noise monitors (a power feed should be readily available from the chapel) are installed at appropriate locations near the chapel to monitor sound levels. The cost of the installation and monitoring could be spread and recovered from the event organisers. Monitoring noise levels, with appropriate allowances made for outside-to-inside noise differential will not only ensure permitted noise levels are not exceeded (text alarms could be sent to Council staff if events exceed the permitted levels) but would also provide useful data to inform future event programming.
- Crime – any introduction of people within the park at night time poses an increased risk of crime and disorder. The application form states that a *'Dispersal policy will be produced'* – why is this not accompanying the application now? How can you grant a premises licence when the details of how patrons will leave the premises is not clear? Until such time as a dispersal policy is fully understood and agreed it can only be assumed that the premises licence could increase the risk of public nuisance.
- The application states that *'clear restrictions will be in place with regards to operating the spaces, noise and management of the event'*. What are these restrictions? This 'it will be alright on the night' attitude would be questionable in an urban setting but in the Borough's most important nature reserve?
- There should be an initial limit of 1 event per week to avoid a concentration of events. This would offer not only nearby residents but also the wildlife adequate respite. If the purpose is to create a revenue stream to help maintain the Chapel and the park then the requisite annual contribution required should be made clear so that events do not become a money making tool to subsidise other Council services. The events should be the minimum required to provide this defined contribution to ensure that the primary purpose of Abney Park remains as a nature reserve and park and not an event venue.
- Please could the applicant explain what is meant by the 'link to pavilions in abeyance' annotation on the submitted drawing?
- There appear to only be 3 toilets on the plans, for event of up to 500 people ? this will encourage urinating (or worse) in the cemetery, becoming a public nuisance and potential health issue.

I have no doubt that if the right events are selected and appropriate management put in place the Chapel could provide a magical setting for unique events which could be a real asset to the people of Hackney. However, it is disappointing to be presented with such little information with seemingly little to no consideration of the site's special nature reserve status and a cemetery. I would recommend that the Licensing department ask the applicant to reconsider, amend its proposals to address these concerns and engage with local community. Abney park is too important an asset to get this wrong.

I have cc'd in our local councillors who I believe should be involved in this application and discussion with the local community.

Please acknowledge receipt of this objection.

Regards,

[Redacted Signature]

Sent from [Mail](#) for Windows

Objection to Abney Chapel Application for Premises License

1 message

24 April 2023 at 13:27

To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>

Hello,

I am objecting to the details of the Application for a Premise License at Abney Chapel.

It is clear that by allowing people to drink alcohol on the premise until 11:59pm each day Crime and Disorder will increase. I live next to the cemetery and we have experienced drunken disturbances, on one occasion there were approximately 12 police officers and two helicopters chasing a single drunk man through the cemetery for a number of hours. Not only was this a huge waste of time, a massive disturbance to all surrounding residence, but the drunk man trashed his way through the cemetery wildlife. There is no way that crowds of up to 500 people, who have been drinking, could be controlled outside of daylight hours. The wild cemetery grounds are not able to be patrolled without huge resource, noise and disturbance.

Without guests contained to the central chapel area and people making their way around the grounds there will be increased rubbish and risk particularly to children who are playing in the cemetery. There is already an issue with broken glass and other drug related dangerous litter. It is not realistic to clean up after events 7 days a week which finish in the dark after 12. How will the cemetery be cleaned and Safe before it opens first thing in the morning? This objection is on the ground of Public Safety, particularly children and general Nuisance.

The noise will clearly be an disturbance if not managed very closely, there is no plan for how this will be done. This will be a massive Public Nuisance to all surrounding residents.

Perhaps a blanket application has been made to make booking events more flexible. This is not a reasonable or thought out approach. Without a realistic and thought out plan it is a Public Safety issue.

I have also included a neighbours objection below as I agree with their points made.

Many thanks

Objection to Abney Park Chapel Premises Licence

Although I applaud the efforts and investment to restore the chapel, and to create a revenue stream that might help to maintain it and the Park, I have serious concerns with the premises licence as it currently stands. The application appears to be rushed and lacking in key information and therefore regrettably I must object to the application until such time as more assurances can be provided

Primarily I have serious concerns that Abney Park's designation as a Nature reserve does not appear to have been considered. The application makes no reference to this special setting. Noise and disturbance could have a serious detrimental impact on wildlife and particularly birdlife of which Abney is a crucial oasis in Central London. No events should be permitted until this impact is fully understood and appropriate safeguards put in place. My other comments are as follows:

- The hours of the licence to 23:59 and closing time of 00:30 – why so late? This makes no sense given the special setting and shows no appreciation of Abney Park as one of the most tranquil settings in central London. These 'tone-deaf' requested hours give the impression that the Council are putting commercial priorities in front of nature preservation.

- The later the hours that are offered the more this will encourage excess drinking which would likely lead to increased public nuisance. The Abney Park website makes reference to the following types of events envisaged within the restored chapel: “*music performances, poetry readings, community events...and wedding ceremonies*”. All of these events should reasonably be able to finish at 10pm, or perhaps in the exceptional case of weddings at 11pm. Why risk the impact on the park wildlife and increase the potential for disturbance to nearby residents with later unnecessary hours? Even Clissold House would appear to have shorter hours of operation (11pm on Sunday).
- Late Night refreshment is stated as indoors (Part I) which makes sense as the events are also indoors. What does not then make sense is why the supply of alcohol is requested both indoors and outdoors (Part J). This makes absolutely no sense. The Council should refuse the consumption of alcohol off the premises. This could encourage people who are under the influence of alcohol to roam around the cemetery at night which could lead to vandalism, littering and public nuisance and increasing risk of crime. It should be noted that within the Royal Parks small events are not even permitted to provide alcohol as part of the event.
- The application form states ‘*The building will undergo full risk assessments to ensure safe operation of the site*’. Why is this risk assessment not accompanying the application? Surely a master risk assessment and proposed mitigation should be put forward so that the event organisers then have something to comply with.
- Have the London Fire Brigade commented on the application? In our increasingly dry and hot summers, people smoking and glasses and bottles being dropped around the park increases the risk of wildfires. No events should be permitted until this risk is satisfactorily addressed.
- Confirmation that events after 4pm or anytime alcohol is served will have security is welcomed. Security must be sufficient in quality and number of personnel. It is also welcomed that a Council representative would be present at each event.
- Noise – the licence must have the strictest sound controls. Other comparable park organisations have volunteered their own noise restrictions. For example Event Organisers in the Royal Parks are not permitted to disturb any wildlife. In the Woodberry Wetlands venue the London Wildlife Trust has a strict 85db noise limit (measured indoors). It is disappointing that the applicant has not volunteered a noise limit in order to protect the Abney wildlife. I would suggest that, if at such time a premises licence were to be granted, a 80db level maximum indoor limit be conditioned, strictly maintained and observed. There should be approved suppliers of music (as per Woodberry Wetlands). I would request that for a temporary period noise monitors (a power feed should be readily available from the chapel) are installed at appropriate locations near the chapel to monitor sound levels. The cost of the installation and monitoring could be spread and recovered from the event organisers. Monitoring noise levels, with appropriate allowances made for outside-to-inside noise differential will not only ensure permitted noise levels are not exceeded (text alarms could be sent to Council staff if events exceed the permitted levels) but would also provide useful data to inform future event programming.
- Crime – any introduction of people within the park at night time poses an increased risk of crime and disorder. The application form states that a ‘*Dispersal policy will be produced*’ – why is this not accompanying the application now? How can you grant a premises licence when the details of how patrons will leave the premises is not clear? Until such time as a dispersal policy is fully understood and agreed it can only be assumed that the premises licence could increase the risk of public nuisance.
- The application states that ‘*clear restrictions will be in place with regards to operating the spaces, noise and management of the event*’. What are these restrictions? This ‘it will be alright on the night’ attitude would be questionable in an urban setting but in the Borough’s most important nature reserve?
- There should be an initial limit of 1 event per week to avoid a concentration of events. This would offer not only nearby residents but also the wildlife adequate respite. If the purpose is to create a revenue stream to help maintain the Chapel and the park then the requisite annual contribution required should be made clear so that events do not become a money making tool to subsidise other Council services. The events should be the minimum required to provide this defined contribution to ensure that the primary purpose of Abney Park remains as a nature reserve and park and not an event venue.
- Please could the applicant explain what is meant by the ‘link to pavilions in abeyance’ annotation on the submitted drawing?

I have no doubt that if the right events are selected and appropriate management put in place the Chapel could provide a magical setting for unique events which could be a real asset to the people of Hackney. However it is disappointing to be presented with such little information with seemingly little to no consideration of the site's special nature reserve status. I would recommend that the Licensing department ask the applicant to reconsider and amend its proposals to address these concerns. Abney park is too important an asset to get this wrong.

Sent from [Mail](#) for Windows

Application LA01 Abney Chapel

1 message

24 April 2023 at 15:34

Reply-to: [REDACTED]
To: licensing@hackney.gov.uk
Cc: [REDACTED]

[REDACTED] Collison Place, N16 [REDACTED]

To Hackney Council

Representation re your application LA01 for premises licence for Abney Chapel**I object to this application for a premises licence as it currently stands.**

I understand and appreciate all the work involved in the restoration of Abney Chapel. I also understand that the rationale driving this application is to create a revenue stream to maintain and run it. But the current application is a blanket one, not specific at all to the conditions and needs of the building and the environment. Its generic scope provides absolutely no parameters for the acceptability of future applications to the Council Licensing Department. Abney Chapel and Abney Park are very special and precious. Therefore the application needs to provide specific guidance about what is and is not acceptable. Such assurance is vital. Outside Abney Park right now there is a large poster which reads -



Abney Park is designated as a 'most important site of biodiversity, a listed historic park and a designated local nature reserve'. The application makes no reference to this special setting. Noise and disturbance could have a serious detrimental impact on wildlife and particularly birdlife of which Abney is a crucial oasis in Central London. The impact of potential 'events' on the environment needs to be responsibly quantified and appropriate limits and specific safeguards put in place for any event to be acceptable.

General licensing objectives section M.

I must object to the application until such time as the application makes more appropriate specification of required conditions, particularly for times when the Park is not open to the general public.

With reference to public safety M c)

In our increasingly dry and hot summers, people smoking and glasses and bottles being dropped around the park increases the risk of wildfires. Have the London Fire Brigade commented on the application? No events should be permitted until this risk is satisfactorily addressed by them as well.

The application states that '*clear restrictions will be in place with regard to operating the spaces, noise and management of the event*'. For public confidence, these restrictions should be specified or at least exemplified.

It would make good sense for a master risk assessment and proposed mitigation to be put forward in conjunction with this application so that the event organisers then have something to comply with.

Confirmation that events after 4pm or any time alcohol is served will have security is welcomed. Security must be sufficient in quality and number of personnel. It is also welcomed that a Council representative would be present at each event.

With reference to crime and disorder. M b)

The capacity of the Chapel is stated as being a maximum of 80 persons. Why not specify this as the maximum limit of attendees and security staff etc for any event? References to audiences of up to 500 in the Notes for Guidance on the final page are not relevant in this case and unhelpful.

The full vetting procedure referred to in M b) would be more reassuring if the application were specific about criteria of suitability and referred to the special status of the place itself.

Alcohol consumption is the only activity listed as *outside* the Chapel. What security is deemed to be necessary to contain event participants from dispersing throughout the Park? My house backs on to the Park and we have had unpleasant experience of nighttime prowlers and intruders. The application form states that a '*Dispersal policy will be produced*' – why is this not accompanying the application now? How can you grant a premises licence when the details of how patrons will leave the premises and the Park is not clear? Until such time as a dispersal policy is fully understood and agreed it can only be assumed that the premises licence could increase the risk of public nuisance.

The Council should refuse the consumption of alcohol off the premises. Late Night refreshment is stated as indoors (Part I) which makes sense as all the events are also indoors. Why then is the supply of alcohol requested both indoors and outdoors (Part J)? This makes absolutely no sense. This could encourage people who are under the influence of alcohol to roam around the cemetery at night which could lead to vandalism, littering and public nuisance and increasing risk of crime. It should be noted that within the Royal Parks small events are not even permitted to provide alcohol as part of the event.

With reference to public nuisance M d)

The last point above is also applicable to issues of prevention of public nuisance. In addition, celebratory occasions with an alcohol licence up to 23.59 plus events with amplified music whether live or recorded, are highly likely to create noise which disturbs both wildlife and those humans who reside in the vicinity, like me.

Noise – the licence must have the strictest sound controls. Other comparable park organisations have volunteered their own noise restrictions. For example Event Organisers in the Royal Parks are not permitted to disturb any wildlife. In the Woodberry Wetlands venue the London Wildlife Trust has a strict 85db noise limit (measured indoors). It is disappointing that the applicant has not volunteered a noise limit in order to protect the Abney wildlife. I would suggest that, if at such time a premises licence were to be granted, a 80db level maximum indoor limit be conditioned, strictly maintained and observed. There should be approved suppliers of music (as per Woodberry Wetlands). I would request that for a temporary period noise monitors (a power feed should be readily available from the chapel) are installed at appropriate locations near the chapel to monitor sound levels. The cost of the installation and monitoring could be spread and recovered from the event organisers. Monitoring noise levels, with appropriate allowances made for outside-to-inside noise differential will not only ensure permitted noise levels are not exceeded (text alarms could be sent to Council staff if events exceed the permitted levels) but would also provide useful data to inform future event programming.

Protection of children from harm M e)

It is wise to require children to be accompanied by an adult to events and to ensure the premises are enclosed securely during the event. Let us hope that Challenge 25 is enforced. I understand that the licence includes birthday parties for young people up to 16 years old but I do not understand the 'and younger than 35' reference. Please explain.

Finally,

I have no doubt that if the right events are selected and appropriate management put in place, the Chapel could provide a magical setting for unique events which could be a real asset to the people of Hackney. However it is disappointing to be presented with such little information with seemingly little to no consideration of the site's special nature reserve status. I would recommend that the Licensing department ask the applicant to reconsider and amend its proposals to address these concerns. Abney Park is too important an asset to get this wrong.

But I must object to the application until such time as the application makes more appropriate specification of required conditions.

Yours sincerely,



Objection, Abney Chapel

1 message

24 April 2023 at 17:56

[REDACTED]
To: licensing@hackney.gov.uk

Regarding Abney Chapel in Abney Park Cemetery

I am a neighbour of Abney Park and I'm objecting to the licensing application made for Abney Chapel in Abney Park Cemetery allowing live and recorded music and the serving of alcohol until midnight on any night inside and outside the chapel.

Having lived next to Abney Park for 20 years I've experienced how noise travels across and echoes around it and it can be surprisingly disruptive. During the day, even people just calling to each other or their dogs reverberates far and wide. Events in Clissold Park and even Finsbury Park echo across the cemetery to the surrounding homes and are easily audible with windows closed.

When people occasionally get in to the cemetery at night they often treat it like their own private party park and make a lot of noise, especially if they've been drinking. Residents surrounding the cemetery are kept awake with drunken shouting. I presume this is at least partly why the cemetery is officially closed at night, with the gates normally shut at dusk. My street has also suffered intruders from the cemetery at night, leading to (unrequested) police helicopter presence causing yet more disruption. Allowing entry to Abney Park at night for events is likely to lead to more noise nuisance and crime.

Stoke Newington is not lacking music venues and drinking establishments and I love live music, clubbing and a drink. But it has one space that is supposed to be quiet - a cemetery, which is also a nature reserve. As much as it's lovely to see the funerary chapel restored, it is not an appropriate place for late night drinking and loud music for large groups of people. Daytime events would be a different matter.

Mention of pavilions on the premises diagram in the licence application, and the request to serve alcohol outside the premises strongly imply a large number of guests will be entertained outside the chapel. Presumably this would be in temporary marquees in which music will be played at volume for night-time dancing - with not even the sound protection of the chapel walls. The permissions sought have the potential to turn the cemetery into an outdoor nightclub.

No limit on the number of people admitted to the marquees is mentioned. The wording of the cited regulations* implies that with this licence the chapel and its pavilions would be able to hold events for more than 500 people. I note events for under 500 people that finish by 11pm do not require a licence - so why the need to apply for extra permissions? Extending the time to midnight or indeed the numbers of people seems wholly inappropriate in a location prized for its serenity and delicate wildlife.

I get the impression that many locals thought there would be quiet respectful daytime wedding ceremonies in the chapel, not large night-time receptions with multiple marquees spilling out the sides with recorded music and dancing. Information to the public does not appear to have been explicit, comprehensive or honest.

I also note there are only three toilets. If guest numbers are significantly higher than the stated capacity (variously 70 or 80) this could well see drinkers urinating, vomiting and discarding drinkware and other rubbish in the cemetery at large. Anyone who has spent time walking in the cemetery knows it can be very easy to trip (on broken masonry or tree roots) or to fall in an old grave or animal ditch, as well as to get lost. At night this risk would be multiplied. I have previously had to call an ambulance for a daytime visitor who had broken an ankle and the police for a victim of attempted rape (the shouts being perfectly audible, despite being quite distant from my home). The paramedics found it very hard to locate the injured walker, despite perfect daylight. Other walkers had to carry her to the Stamford Hill exit.

I would urge any authority to make themselves familiar with the dense overgrown nature of the cemetery, with all the underfoot hazards and disorientating layout before considering any permission for night time access. The risks to health and safety alone are concerning and the public nuisance factor, to homes on three sides, could be considerable.

Many thanks,

[REDACTED]
Collison Place.

Objection to Application for live-music and late night alcohol license at Abney Park Chapel

1 message

24 April 2023 at 18:14

To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>

Cc: [REDACTED]

Dear Licensing Service,

We are writing to object to Abney Park Chapel's application for a live music and alcohol licence to midnight, seven nights a week. We live at [Bouverie Road, N16](#) and our house abuts Abney Park. To have live music playing until midnight, potentially every night of the week, and then to have people exiting until 12.30am or later will create a significant noise nuisance not just for us, but also for the wildlife that make the park their home.

An alcohol license until midnight, 7 nights a week, with all the attendant antisocial behaviour that goes alongside this, will further damage the peaceful nature of the park and the purpose for which it was created – to have a space where people can remember their loved ones in a natural setting.

Abney Park is a much loved local haven of historical importance. Whilst it is wonderful to see the park and Chapel being redeveloped, we believe this application is insensitive to neighbours, detrimental to wildlife and disrespectful to the families of the deceased and urge the Licensing Sub-Committee to reject it.

Yours,

[REDACTED]

Objection to Abney Park Chapel Premises License

1 message

24 April 2023 at 19:05

To: [REDACTED]
licensing@hackney.gov.uk

Hackney Council
The Licencing Service
1 Hillman Street
London E8 1DY

As a direct neighbour to Abney Park Cemetery, I am happy that Hackney Council is investing in this unique natural and cultural resource, so that it can be enjoyed by more citizens. My objections are intended to help the Council define important boundaries to the use of the chapel and the park, that should help to make use of it in keeping with the surrounding nature and neighbourhood.

Sadly the current version of the premises licence lacks such boundaries and therefore I wish to register my objections as follows:

- 1) The hours of licence until midnight, and the closing time for the park by 0:30, are too long into the night. This will severely disturb the wildlife in the Park, which is known to be an important (migratory) bird refuge and one of the last remaining woodlands within the North Circular Road. Events should be limited to 22:00 and the park should be closed for humans by 22:30.
- 2) There should be a clear definition of types of events permitted in the chapel. The website cites music, poetry, community events and wedding ceremonies; in addition a limit on the number of participants is required.
- 3) The licence should be restricted to indoors only – at present the licence allows the provision of alcoholic beverages indoors and outdoors.
- 4) I am concerned about the effects of alcoholic drinks licence on the behaviour of visitors, particularly late at night – this may encourage vandalism, littering and additional noise.
- 5) There is currently no written documentation on the risk assessment although the application refers to this to be undertaken. Clearly the licence must be conditional to a satisfactory outcome of this risk assessment. This must include a fire risk assessment by the London Fire brigade, given the increase in hot and dry summers leading to a risk of wildfires, particularly if visitors smoke and fail to extinguish their cigarettes.
- 6) There is no current definition of a noise limit – I would think 80 dB in direct vicinity of the chapel should be the maximum tolerable noise level. How will this be monitored?
- 7) Whilst I welcome the provision of security with each event, the application must be more specific how crime (attack on people as well as nature resources) will be prevented – what are the details of the dispersal policy that is mentioned?
- 8) The application mentions ‘pavilions in abeyance’ on the drawing – does this mean that there are plans to erect temporary pavilions outside of the chapel and/or the café/library building? This would be counterproductive in terms of noise protection and would allow attendance numbers that are not appropriate for the setting.
- 9) As the park and chapel are public assets managed by the council, we need to see a clear accountability for the monitoring of such boundaries, including a method for citizens to report their ongoing concerns and see them addressed.

I do hope that the Council will consider these objections and ask for a revised application for a licence that defines the boundaries as above, in terms of time, restriction of outdoor activity, noise levels, security monitoring and full risk assessment.

Yours sincerely

[REDACTED] Collison Place | Manor Road | London | N16 [REDACTED]

[REDACTED]

Objection to Abney Park Chapel Premises Licence

1 message

24 April 2023 at 21:00

To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>

Objection to Abney Park Chapel Premises Licence (by Kimberley Jacobs on behalf of Hackney Council)

Dear Hackney Licensing,

Although I am behind the efforts of Hackney Council to invest in Abney Park and to restore the chapel (and as part of that create revenue streams to help to maintain the Park), I have serious concerns with the premises licence application as it currently stands.

The application is lacking in key information (specifically about the management of any events in Abney Park, involving large numbers of people and alcohol and amplified music after normal park opening hours and after midnight each night of the week) and therefore I must object to the application.

Primarily I have serious concerns that Abney Park's designation as a Nature Reserve does not appear to have been considered. Abney Park has been designated by Hackney Council as a Site of Importance for Nature Conservation (SINC).

The application makes no reference to this special setting. Noise and disturbance is likely to have a serious detrimental impact on wildlife and particularly birdlife of which Abney is a crucial oasis in Central London. No events should be permitted until this impact is fully understood and appropriate safeguards put in place.

Secondly, the proposals represent a threat to the tranquil setting of the park for those animals and Hackney residents who live near it. The hours of the licence to 23:59 and closing time of 00:30 are particularly late and will encourage excess drinking which would likely lead to increased public nuisance. The Abney Park website makes reference to the following types of events envisaged within the restored chapel: "*music performances, poetry readings, community events... and wedding ceremonies*". All of these events should reasonably be able to finish at 10pm.

Thirdly, Late Night refreshment is stated as indoors (Part I) which makes sense as the events are also indoors. What does not then make sense is why the supply of alcohol is requested both indoors and outdoors (Part J). This makes absolutely no sense. The Council should refuse the consumption of alcohol off the premises. This could encourage people who are under the influence of alcohol to roam around the cemetery at night which could lead to vandalism, fire risks, littering and public nuisance and increasing risk of crime. It should be noted that within the Royal Parks small events are not even permitted to provide alcohol as part of the event.

Fourthly, the application form states '*The building will undergo full risk assessments to ensure safe operation of the site*'. Why is this risk assessment not accompanying the application? Surely a master risk assessment and proposed mitigation should be put forward so that the event organisers then have something to comply with.

Fifthly, as a resident of a home adjoining Abney Park I am particularly concerned about crime: any introduction of people within the park at night time poses an increased risk of crime and disorder.

Please also note these additional points/questions:

- Have the London Fire Brigade commented on the application? In our increasingly dry and hot summers, people smoking and glasses and bottles being dropped around the park increases the risk of wildfires. No events should be permitted until this risk is satisfactorily addressed.
- Noise – the licence must have the strictest sound controls. Other comparable park organisations have volunteered their own noise restrictions. For example Event Organisers in the Royal Parks are not permitted to disturb any wildlife. In the Woodberry Wetlands venue the London Wildlife Trust has a strict 85db noise limit (measured indoors). It is disappointing that the applicant has not volunteered a noise limit in order to protect the Abney wildlife. I would suggest that, if at such time a premises licence were to be granted, a 80db level maximum indoor limit be conditioned, strictly maintained and observed. There should be approved suppliers of music (as per Woodberry Wetlands). I would request that for a temporary period noise monitors (a power feed should be readily available from the chapel) are installed at appropriate locations near the chapel to monitor sound levels. The cost of the installation and monitoring

could be spread and recovered from the event organisers. Monitoring noise levels, with appropriate allowances made for outside-to-inside noise differential will not only ensure permitted noise levels are not exceeded (text alarms could be sent to Council staff if events exceed the permitted levels) but would also provide useful data to inform future event programming.

- Crime – as mentioned, any introduction of people within the park at night time poses an increased risk of crime and disorder. The application form states that a *'Dispersal policy will be produced'* – why is this not accompanying the application now? How can you grant a premises licence when the details of how patrons will leave the premises is not clear? Until such time as a dispersal policy is fully understood and agreed it can only be assumed that the premises licence could increase the risk of public nuisance.
- The application states that *'clear restrictions will be in place with regards to operating the spaces, noise and management of the event'*. What are these restrictions? This 'it will be alright on the night' attitude would be questionable in an urban setting but in the Borough's most important nature reserve?
- There should be an initial limit of 1 event per week to avoid a concentration of events (events that are an inevitable disturbance to nearby residents as well as the wildlife). If the purpose of the events is to create a revenue stream to help maintain the Chapel and Abney Park then the requisite annual contribution required should be made clear so that events do not become a money making tool to subsidise other Council services. The events should be the minimum required to provide this defined contribution to ensure that the primary purpose of Abney Park remains as a nature reserve and park and not an event venue.
- Please could the applicant explain what is meant by the 'link to pavilions in abeyance' annotation on the submitted drawing?

It is disappointing to be presented with such little information with seemingly little to no consideration of the site's special nature reserve status. I would recommend that the Licensing department ask the applicant to reconsider and amend its proposals to address these concerns. Abney park is a vital asset within Hackney and it is important to protect it.

I look forward to your acknowledgement of this objection and responses to my questions.

best wishes,

██████████

Objection to Abney Park Chapel Premises Licence (by Kimberley Jacobs on behalf of Hackney Council)

1 message

24 April 2023 at 21:01

To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>

Objection to Abney Park Chapel Premises Licence (by Kimberley Jacobs on behalf of Hackney Council)

Dear Hackney Licensing,

Although I am behind the efforts of Hackney Council to invest in Abney Park and to restore the chapel (and as part of that create revenue streams to help to maintain the Park), I have serious concerns with the premises licence application as it currently stands.

The application is lacking in key information (specifically about the management of any events in Abney Park, involving large numbers of people and alcohol and amplified music after normal park opening hours and after midnight each night of the week) and therefore I must object to the application.

Primarily I have serious concerns that Abney Park's designation as a Nature Reserve does not appear to have been considered. Abney Park has been designated by Hackney Council as a Site of Importance for Nature Conservation (SINC).

The application makes no reference to this special setting. Noise and disturbance is likely to have a serious detrimental impact on wildlife and particularly birdlife of which Abney is a crucial oasis in Central London. No events should be permitted until this impact is fully understood and appropriate safeguards put in place.

Secondly, the proposals represent a threat to the tranquil setting of the park for those animals and Hackney residents who live near it. The hours of the licence to 23:59 and closing time of 00:30 are particularly late and will encourage excess drinking which would likely lead to increased public nuisance. The Abney Park website makes reference to the following types of events envisaged within the restored chapel: "*music performances, poetry readings, community events... and wedding ceremonies*". All of these events should reasonably be able to finish at 10pm.

Thirdly, Late Night refreshment is stated as indoors (Part I) which makes sense as the events are also indoors. What does not then make sense is why the supply of alcohol is requested both indoors and outdoors (Part J). This makes absolutely no sense. The Council should refuse the consumption of alcohol off the premises. This could encourage people who are under the influence of alcohol to roam around the cemetery at night which could lead to vandalism, fire risks, littering and public nuisance and increasing risk of crime. It should be noted that within the Royal Parks small events are not even permitted to provide alcohol as part of the event.

Fourthly, the application form states '*The building will undergo full risk assessments to ensure safe operation of the site*'. Why is this risk assessment not accompanying the application? Surely a master risk assessment and proposed mitigation should be put forward so that the event organisers then have something to comply with.

Fifthly, as a resident of a home adjoining Abney Park I am particularly concerned about crime: any introduction of people within the park at night time poses an increased risk of crime and disorder.

Please also note these additional points/questions:

- Have the London Fire Brigade commented on the application? In our increasingly dry and hot summers, people smoking and glasses and bottles being dropped around the park increases the risk of wildfires. No events should be permitted until this risk is satisfactorily addressed.
- Noise – the licence must have the strictest sound controls. Other comparable park organisations have volunteered their own noise restrictions. For example Event Organisers in the Royal Parks are not permitted to disturb any wildlife. In the Woodberry Wetlands venue the London Wildlife Trust has a strict 85db noise limit (measured indoors). It is disappointing that the applicant has not volunteered a noise limit in order to protect the Abney wildlife. I would suggest that, if at such time a premises licence were to be granted, a 80db level maximum indoor limit be conditioned, strictly maintained and observed. There should be approved suppliers of music (as per Woodberry Wetlands). I would request that for a temporary period noise monitors (a power feed should be readily available from the chapel) are

installed at appropriate locations near the chapel to monitor sound levels. The cost of the installation and monitoring could be spread and recovered from the event organisers. Monitoring noise levels, with appropriate allowances made for outside-to-inside noise differential will not only ensure permitted noise levels are not exceeded (text alarms could be sent to Council staff if events exceed the permitted levels) but would also provide useful data to inform future event programming.

- Crime – as mentioned, any introduction of people within the park at night time poses an increased risk of crime and disorder. The application form states that a *'Dispersal policy will be produced'* – why is this not accompanying the application now? How can you grant a premises licence when the details of how patrons will leave the premises is not clear? Until such time as a dispersal policy is fully understood and agreed it can only be assumed that the premises licence could increase the risk of public nuisance.
- The application states that *'clear restrictions will be in place with regards to operating the spaces, noise and management of the event'*. What are these restrictions? This 'it will be alright on the night' attitude would be questionable in an urban setting but in the Borough's most important nature reserve?
- There should be an initial limit of 1 event per week to avoid a concentration of events (events that are an inevitable disturbance to nearby residents as well as the wildlife). If the purpose of the events is to create a revenue stream to help maintain the Chapel and Abney Park then the requisite annual contribution required should be made clear so that events do not become a money making tool to subsidise other Council services. The events should be the minimum required to provide this defined contribution to ensure that the primary purpose of Abney Park remains as a nature reserve and park and not an event venue.
- Please could the applicant explain what is meant by the 'link to pavilions in abeyance' annotation on the submitted drawing?

It is disappointing to be presented with such little information with seemingly little to no consideration of the site's special nature reserve status. I would recommend that the Licensing department ask the applicant to reconsider and amend its proposals to address these concerns. Abney park is a vital asset within Hackney and it is important to protect it.

I look forward to your acknowledgement of this objection and responses to my questions.

best wishes,

██████████

██████████ Collision Place

Representation against application for a license for Abney Chapel, Abney Park, 215 Stoke Newington High Street, London, N16 0LH

1 message

24 April 2023 at 21:12

To: "licensing@hackney.gov.uk" <licensing@hackney.gov.uk>

To the Licensing service,

I am writing to object in the strongest terms to the application made by the London Borough of Hackney for a premises license for the above address.

As I understand the application, there is a lack of clarity on numbers of people the venue expects to cater for (a capacity of 70 given for the Chapel itself but then a reference to "Pavillions" and the fact that there is a License application at all and that it contains a request for the supply of alcohol for consumption to be allowed both on and off the premises leads me to suspect that numbers will be significantly more than the 70 stated for the chapel alone). Also, I am concerned that there is no management plan attached for how people will be supervised outdoors in the park. Furthermore, although a risk assessment is mentioned in the application, there is no risk assessment attached, nor is there the stated 'Dispersal Policy'. I would also like to see an impact survey on the local wildlife which, I believe, should be taken into account, given the park's status as a Nature Reserve. All these points are key to the successful running of any events in this building and need to be considered as part of this application, not produced at a later date. I am objecting, with these issues in mind, for the following reasons:

The Prevention of Crime and Disorder

Allowing events with alcohol until 23.59pm every night of the week will encourage excessive drinking which will disturb local residents and impact negatively on the park wildlife. The events suggested on the Park website ("*music performances, poetry readings, community events...and wedding ceremonies*") do not need to go on until midnight. The contributory factor of alcohol in acts of crime and disorder is well documented and this application, without any indication of how the applicant will ensure that the behaviour of attendees remains orderly and legal, both in the venue and the surrounding park, concerns me greatly. The park is a large area to take charge of, especially at night. Collison Place, where my flat is, has already experienced incidents of people trespassing in the park then scaling the perimeter wall around Abney Park and then causing nuisance and damage in the gated community and this has happened when access to the park is supposedly barred at night.

Allowing people to be within Abney Park at night will increase the risk of crime and disorder because of the nature of the environment which is a large and poorly lit woodland space. An increase in bad behaviour is very likely if this application is approved. Shorter licensing hours are needed and a ban on the supply and consumption of alcohol outdoors after 9 or 10pm should be agreed.

The Prevention of Public Nuisance

Many residential properties, my own included, back on to and overlook Abney Park, which has a statutory designation as a Local Nature Reserve. The peace and quiet that the Park currently affords is of great importance to both residents and the huge array of wildlife that lives in the Park. This application, with its requested hours of 9.00am to 23.59 / 00.30, seven days per week, seems to totally ignore the needs of the wildlife in the Park and the wellbeing of local residents.

Allowing events until 23.59 every night in what is basically an open air setting from a sound perspective (assuming Pavillions are, in effect, marquees) will encourage noise which will disturb local residents and impact negatively on the park wildlife. Clissold House, in nearby Clissold Park which is a much larger space and also close to residents, has shorter hours of operation. I believe that this license should not allow the consumption of alcohol off the premises. There is no evidence in the application showing that the applicant intends to limit those who have been drinking from wandering around the cemetery meaning that vandalism, littering and behaviour causing public nuisance will go unchallenged by those in charge. The Royal Parks, for example, do not allow alcohol to be provided for small events.

I believe that the most likely form of public nuisance will be noise. The application states that '*clear restrictions will be in place with regards to operating the spaces, noise and management of the event*'. What are these restrictions? This license needs strict sound controls so as not to disturb local residents and park wildlife. There are comparable examples in event management in other Hackney and London open spaces. In Woodberry Wetlands, there is a strict 85db noise limit (measured indoors) and I would expect to see similar or lower in this application, given the proximity of residential properties. Events in the Royal Parks are not allowed to disturb wildlife. The same is needed here. The License should stipulate a limit on the number of events taking place throughout the year and should be set at a level which will provide sufficient income just to cover costs of maintaining the venue to ensure that the primary purpose of Abney Park remains as a nature reserve and park and not as an events venue.

I am concerned that the plan for this venue seems to be for an unspecified large number of attendees to be present in a venue where alcohol will be consumed that seems to only have 3 toilets. If this is the case, the likelihood of behaviour in the park that will be a nuisance to the public is high.

The application form talks about a *Dispersal Policy* but there is no evidence of one. This should be submitted as part of the application because how attendees will leave the premises, particularly at night, if done satisfactorily, is a very important part of building the trust of the local community in this venture. If this is not addressed, the likelihood of attendees causing noise and public nuisance is high.

Public Safety

The application form states "*The building will undergo full risk assessments to ensure safe operation of the site*" yet there is no risk assessment attached to the application. I would like the Licensing department to see and publish, for public scrutiny, the risk assessment and have this as part of the decision making process. I would also expect this risk assessment to cover not just the building, but the area around the site if 'pavillions' are built and used. I would want to see that the issue of security has been properly addressed with an expectation that organisers employ sufficient numbers of security personnel to ensure that all park users are safe when events are taking place and that behaviours from attendees at the events put on in the Chapel area, that could harm others or the environment within the park and surrounding area, are prevented.

I would like you to take my objections and comments into consideration when looking at this application and request that the applicant provides the additional information that is clearly lacking in the current application. A reduction in the proposed hours of operation, coupled with robust management policies, would be a compromise that could address these concerns.

Best wishes,


Collison Place
N16 

Objection - Abney Chapel Application for Premises License

1 message


24 April 2023 at 21:37


To: licensing@hackney.gov.uk

My neighbours have told me about the planning application to make the Chapel in Abney Cemetery into a venue space and I have read the proposal circulated. Although I am very excited that the Chapel is being renovated and brought back to life as it were I am really worried about the following:

- Noise - our home back on to the cemetery. This will be really disturbing for us and our two young children. It will affect our sleep and will mean we can't keep the windows open in our children's room. I am just really concerned that under the proposal this could happen seven days a week.
- Public order - I am also anxious about people from the events walking though the cemetery at night and the danger that might pose to them but also disorder that we will hear. I can see that all events over a certain capacity will need council security but I could not see where the plan was as to how you would limit peoples movement in the cemetery if indeed that is the plan at all.
- Preservation of the environment - one of the things that makes the cemetery so special is the birds and wildlife. Again I could not see the considerations made to wildlife and the impact of loud and regular night time noise for them as well.
- Licensing hours - it seems that to run a number of these events each year to create income to support the chapel and cemetery would be a great idea but the proposal allows for events every night of the week and until midnight. I cannot see how this is fair to residents. It is like opening an outdoor pub until midnight every night. I don't think this would ever be allowed in fairness to residents so please can you explain further as to why this is the proposal.

I really hope we have a chance to be involved in any further consultation fir the project. I know that myself and neighbours really want to support the cemetery but this proposal seems far from reasonable for those who like around it.



Objection to Planning Application for grant of a licence application to Abney Chapel

1 message

24 April 2023 at 21:47

To: "[redacted]" <licensing@hackney.gov.uk>

Dear Sir,

I have become aware of an application to grant a licence for a licensed premises in Abney Chapel which includes the late night sale of alcohol for consumption on and off the premise in a nature reserve that abuts my property,.

I strongly object to this application on the grounds of public nuisance, crime and disorder and public safety in a nature reserve particularly given alcohol will be available for consumption outdoors. I cannot see how this will not lead to unwanted and uncontrollable noise disturbance in an unlit nature reserve where people will be able to wander around disturbing the right of the neighbouring properties to quiet enjoyment not to mention the disturbance to the wildlife. The lack of street lighting means that the risk of crime and disorder is accentuated. Is it intended that security controls will be put in place to avoid crime and disorder and to ensure that the park is cleared of people at night when the ability to console oneself in the undergrowth is a given? What controls are intended to be put in place to monitor noise and disturbance for the residents and the wildlife?

Finally, why were representations not sought from the residents abutting the park? The first I heard about these plans was yesterday when I was sent a photo of the application posted on site. I received no notification from the council that they intended to make this application and I object to the lack of consultation with the neighbouring properties.

Regards,

[redacted]

[redacted] Abney House
1 Collison Place
Manor Road
London
N16 [redacted]

Re: Abney Chapel Premises Licence - Management Strategy

1 message

25 April 2023 at 12:33

To: "Licensing (Shared Mailbox)" <licensing@hackney.gov.uk>

To whom it may concern

Objection to Abney Park Chapel Premises Licence

I am a local resident who lives overlooking Abney Park in Collison Place. Although I applaud the efforts and investment to restore the chapel, and to create a revenue stream that might help to maintain it and the Park, I have serious concerns with the premises licence as it currently stands. The application appears to be lacking in key information and also has unreasonably late hours and therefore regrettably I must object to the application until such time as shorter hours are put forward and more assurances can be provided.

Primarily I have serious concerns that Abney Park's designation as a Nature reserve does not appear to have been considered. The application makes no reference to this special setting. Noise and disturbance could have a serious detrimental impact on wildlife and particularly birdlife of which Abney is a crucial oasis in Central London. No events should be permitted until this impact is fully understood and appropriate safeguards put in place. My other specific comments are as follows:

1. The hours of the licence to 23:59 and closing time of 00:30 – why are the hours applied for so late? This shows no appreciation of Abney Park as one of the most tranquil places in central London. These 'tone-deaf' requested hours unfortunately give the impression that the Council are putting commercial priorities in front of nature preservation.
2. The later the hours that are offered the more this will encourage excess drinking which would likely lead to increased public nuisance. The Abney Park website refers to the following types of events envisaged within the restored chapel: "*music performances, poetry readings, community events...and wedding ceremonies*". All these events should be able to finish at **10pm**. Why risk the impact on the park wildlife and increase the potential for disturbance to nearby residents with later unnecessary hours? If events require more time they can always start earlier. Even Clissold House would appear to have shorter hours of operation (11pm on Sunday).
3. Late Night refreshment is stated as indoors (Part I of the application form) which makes sense as the events are also indoors. Why then is the supply of alcohol requested both indoors and outdoors (Part J)? This doesn't make sense. The Council should refuse the consumption of alcohol off the premises. This could encourage people who are under the influence of alcohol to roam around the cemetery at night which could lead to vandalism, littering and public nuisance and increasing risk of crime. By way of comparison it should be noted that within the Royal Parks small event organisers are not even permitted to provide alcohol as part of an event.
4. '*The building will undergo full risk assessments to ensure safe operation of the site*' (Part M (a) of the application form). Why is this risk assessment not accompanying the application? Surely a master risk assessment and proposed mitigation should be put forward that event organisers' own risk assessments then needs to conform with.
5. Has the London Fire Brigade commented on the application? The premises licence proposal may increase incidences of people smoking and glasses and bottles being dropped around the park which, in our increasingly hot summers, could increase the risk of wildfires. No events should be permitted until this risk is satisfactorily addressed.
6. Confirmation that events after 4pm or anytime alcohol is served will have security is welcomed (Part M (a)). However, if the licence is permitted, this security must be sufficient in quality and in terms of number of personnel. It is also welcomed that a Council representative would be present at each event under the proposal.
7. Noise – if the premises licence is granted it must have the strictest sound controls. Other comparable park organisations have volunteered their own noise restrictions. For example, Small Event Organisers in the Royal Parks are not permitted to disturb any wildlife. In the Woodberry Wetlands the London Wildlife Trust has a strict 85db noise limit (measured indoors). It is disappointing that the applicant has not volunteered a noise limit in order to protect the Abney wildlife. I would suggest that, if at such time a premises licence were to be granted, an **80db level maximum** indoor limit be conditioned, strictly maintained and observed. I would also suggest that the Council create an approved list of suppliers of music (as per Woodberry Wetlands) to make sure this requirement is taken seriously.
8. In the event that the Council grants the licence, I would also request that for a temporary period, say 12-18 months, noise monitors are installed at appropriate locations near the chapel to monitor sound levels (a power feed should be readily available from the chapel). The cost of the installation and monitoring could be spread and recovered from the event organisers. Monitoring noise levels, with appropriate allowances made for outside-to-inside noise differential, will not only ensure permitted noise levels are not exceeded (text alarms could be sent to Council Staff if events exceed the permitted levels) but would also provide useful data to inform future event programming.
9. Crime – any introduction of people within the park under the cover of darkness poses an increased risk of crime and disorder. The application form states that a '*Dispersal policy will be produced*' – why is this not accompanying the application now? I find it hard to see how the Council can grant a premises licence when the details of how patrons will leave the premises is not clear? Until such time as a dispersal policy is fully understood and agreed I feel that the premises licence could increase the risk of crime.

10. The application states that '*clear restrictions will be in place with regards to operating the spaces, noise and management of the event*' (Part M (d)). What are these restrictions? I am disappointed that they are not made abundantly clear in this application particularly as this is one of the Borough's most important nature reserves.

11. There should be a limit of one late night event per week (say anything taking place after 9pm) to avoid a concentration of events. This would offer not only nearby residents respite but also the wildlife. If the purpose is to create a revenue stream to help maintain the Chapel and the park then the requisite annual contribution should be made clear so that events do not become a money-making tool to subsidise other Council services. The events should be the minimum required to provide this defined contribution to ensure that the primary purpose of Abney Park remains as a nature reserve and park and not an event venue.

12. Please could the applicant explain what is meant by the 'link to pavilions in abeyance' annotation on the submitted drawing?

Although my concerns are quite extensive I would emphasise that I am supportive of the Chapel being brought back into beneficial use. I have no doubt that if the appropriate controls and management are put in place, and the right events selected, the Chapel would provide a magical setting for unique events which could be a real asset to the people of Hackney and beyond. However it is disappointing to be presented with such little information with seemingly little to no consideration of the site's special nature reserve status.

I would recommend that the Licensing department ask the applicant to reconsider and amend its proposals to address these concerns, and in particular to reduce the hours applied for to finish much earlier. Abney park is too important an asset to get this wrong.

Yours faithfully



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Objection to Licensing Application for Abney Park Chapel, N16 OLH

1 message

25 April 2023 at 15:29

To: licensing@hackney.gov.uk

Dear LBH,

I live in Collison Place and my house borders Abney Park Cemetery. As the crow flies I am around 200 metres from the Chapel. I am immensely pleased that the Chapel is being renovated and will be a venue for cultural events and small gatherings. I applaud the work of Abney Park Trust in maintaining the tranquility, history and fabric of the park. Consequently my objections are to the terms of the license rather than to the principle because:

(1) It allows for the consumption of alcohol off the premises. Abney Park is a wild-life and conserved space. There is the risk that people could take drinks into the park during licensing hours and disturb the environment. I am certain that the Trust would not favour this as it would conflict with their objectives in preserving the nature and tranquility of the park.

(2) The proposed hours of licensing are everyday between 11.00 andt 23.59. A 23.59 limit is beyond that in comparable local premises such as Clissold Park and the East Reservoir. I would urge you to reduce the limit to 22.00 and for the Chapel to be vacated by 10.45. If hirers want to stay in the chapel beyond that time they should have to justify a further application for an extension up to midnight. Also, I would urge you to reduce the number of permitted days in a week to five in order to provide respite from the impact of events on the park.

(3) In the interests of conserving tranquility and not disrupting the wildlife, the sound limit for music etc. should be no more than the 85db level stipulated by the London Wildlife Trust and observed by the Woodberry Wetlands.

(4) Currently, anyone entering the park during daylight hours can wander at will. I am assuming that this will not be possible when the chapel operates as an evening venue. Are you satisfied that the licensee, and those responsible for the management of events, will be able to operate measures that will prevent people wandering at will after the park's normal closing times. Failure to do so represents a further risk to the wildlife and creates the possibility of unwelcome disturbance and crime in the cemetery .

Thank you for considering these points and I look forward to hearing the outcome.

Yours sincerely

██████████
Collison Place,
London N16 ██████████

Application Received under the Licensing Act 2003: Abney Chapel, Abney Park, 215 Stoke Newington, High Street, London N16 0LH

1 message

25 April 2023 at 22:29

To: licensing@hackney.gov.uk

Dear Sirs,

Further to the above Licensing application currently under review, please find below my comments.

Having read through the application, I have some concerns. In general I have no objection to Abney Cemetery and Abney Chapel being used for local community activities. It is however a nature reserve and cemetery. Any such activities must take the latter into account and not be detrimental to flora or wildlife, or indeed to others walking in the cemetery or living on its boundaries. Given what will undoubtedly be a continued pressure on the council's budget, without very clear limits being placed on the nature and extent of activities being licensed, I can see that Hackney Council may become very tempted to push the boundaries in order to increase their income from entertainment in Abney Chapel. We have seen just recently what has been happening at Finsbury Park, where Haringey Council are being accused of prioritising the council's commercial interests over the wellbeing of the park, its wildlife and the local community. My comments therefore are directed towards ensuring this cannot happen in Abney Cemetery.

1) Licensing hours – Licensing hours to 11:59, daily, is excessive. Any activities which include supply of alcohol should stop at 10:00 pm. Those in attendance should leave by 10:30 pm. No single event should be allowed to provide alcohol for a full 12 hours. I would expect a maximum to be set, perhaps of 3 hours for any single event. When alcohol is involved, people become noisier, less inhibited and more difficult to control. The chances of invitees staying within the confines of the chapel are minimal. With consequent impact on the plants and trees around the cemetery, disturbing wildlife and residents who live all around the boundary. Expecting security staff to be able to control this is only possible if you reduce the time in which alcohol is available and ensure guests leave at a reasonable time.

2) Licensing days – Whereas I understand the council wishes to maintain flexibility in terms of days available for such events, it is not appropriate to approve a licence on the basis that they could if they so wish have events on every single day of the week, every week of the year. There should be a limit in terms of the number of events in a year. Evening events, for example, every weekend would be excessive and would be detrimental to the quiet enjoyment which is the right of residents who border the cemetery. I am sure that The Wildlife Trust would be able to provide input with regard to the maximum number of events which would be acceptable to safeguard wildlife within the cemetery.

3) The council have applied for a licence for 80 participants. Looking at the plans of the Chapel submitted by the council, the Chapel itself appears to only have permission for 70 people, including security and performers. If people are there for an event in the Chapel, any licence should be limited to the number of attendees allowed within the Chapel as per the previously approved planning application for the Chapel. There are no grounds for additional attendees if they are unable to get into the Chapel for the main event. And no reason to allow provision of alcohol outdoors, given all the events for which this licence is being requested take place inside the Chapel.

4) I see no agreement on limits for noise levels. These should be provided to your committee and should be reviewed and be consistent with levels set by appropriate authorities, such as The Wildlife Trust for noise levels. Similarly there is no detail regarding the security arrangements. These should be provided to ensure sufficient and appropriately trained security staff will be supplied to control entry and exit of participants and control their movement around the cemetery during the event.

5) Arrangements for ensuring that the site is cleared of rubbish, discarded food, and any damage to the park is properly remediated after each event should also be documented and provided to your committee for review.

Regards,

[REDACTED]
Collison Place
Manor Road
London N16 [REDACTED]

Abney Park Chapel

1 message

25 April 2023 at 23:26


To: licensing@hackney.gov.uk

I am writing to object to the licensing of entertainment and of alcohol sales at the Chapel 7 days per week and late at night. This will lead to an increase in litter - cans, bottles, smoking paraphernalia etc left in Abney Park to the detriment of the Park both as an amenity and as a nature reserve.

People need Abney Park to remain a place of sanctuary, away from the noise of everyday life in this densely populated urban area. They go there for peace and quiet and the refreshment that nature alone can bring. That should be the default mode for Abney Park. Whilst it might very occasionally acceptably be used for film shoots, it should not be turned into a theme park. Wildlife will also be disturbed by an increase in noise and artificial lighting.

There are innumerable entertainment venues in the neighbourhood and no need for any more. Any licensing for **special** events should be confined to Saturday and Sunday daytime and Friday and Saturday evening only, so that residents know they can rely on being able to enjoy the Park for meditation and reflection on a daily basis - at least Monday to Friday.

I am also concerned about how the use of the Chapel as a place of entertainment might affect people visiting the cemetery for its original function - which still continues.

It is shocking that news of this application has not been widely circulated as very many people would be likely to object if they knew of it.


Benthal Rd.,N16 

25/4/23

Abney Park Chapel Licensing Application

1 message

24 April 2023 at 20:10

[REDACTED]
To: licensing@hackney.gov.ukCc: Sam Parry <sam.parry@hackney.gov.uk>, Kimberley Jacobs <kimberley.jacobs@hackney.gov.uk>, [REDACTED]
[REDACTED]

Dear Madam/Sir

I am replying on behalf of Abney Park Trust. I am the chair of the Trust which is a registered charity and our details are at abneypark.org

Thank you for the opportunity to comment on the licensing application. This is a formal response to the licensing application.

The Trust has worked closely with Hackney Council on the restoration of the park including on the bid and on an ongoing basis. The Trust is likely to play a continuing role in line with our charitable objectives to promote understanding of the park and to preserve its history, heritage and ecology. We are party to those plans and we are supportive of the proposals. We think the ability to hold appropriate licensed events will further aid our aims and be of a benefit to the park.

Having said that, we would very strongly request that the council develops a broader set of policies to ensure that events are appropriate (both individually and cumulatively) and have no detrimental impact on the ecology of the park. Without this we consider that there are risks with the proposed open ended licence of a detrimental impact on public nuisance grounds. This should be a matter of policy if it is not a condition of the decision.

One pragmatic approach would be to require an environmental event management plan as a condition which states avoidance, reduction and compensation requirements. One overall to be approved for general events and then a requirement for a bespoke one prior to events for any that may breach those parameters.

In that spirit we would also like assurance that the council will a) take proper ecological advice on such events and b) ensure that the events team work closely with the park team. We have seen in neighbouring boroughs the consequences of parks being used for commercial events to the detriment of the public good - most recently in Finsbury Park. The council must avoid that in Abney.

I am copying to Hackney Council colleagues and the Deputy Chair of Abney Park Trust [REDACTED]

[REDACTED]
Abney Park Trust Chair

APPENDIX D




NORTH

Scale: 1:2000 at A4



Abney Chapel, Abney Park, 215 Stoke Newington High Street, N16 0LH		
Ref:	Produced by: unspecified	please specify copyright statement
Monday, July 04, 2023	email:	